



Town of Porter

Town Board Meeting

3265 Creek Road
Youngstown, NY 14174
TownofPorter.Net

~ Minutes ~

John

Monday, June, 11, 2007

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on June 11, 2007 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Nancy Orsi	Town of Porter	Councilwoman	Present	
Jeff Baker	Town of Porter	Councilman	Present	
Larry White	Town of Porter	Councilman	Present	
Dave Britton	Town of Porter	Engineer	Present	
John MacArthur	Town of Porter	Town Clerk	Present	
Karen Schmidt	Town of Porter	Assessor	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Norm Ault	Town of Porter	Bookkeeper	Absent	
Roy Rogers	Town of Porter	Code Enforcement Officer	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	

II. Public Portion

No comments or discussion was offered by the public.

III. Reports

1. Resolution 2007-73

Minutes Approval

Approve May 14, 2007 Town Board meeting minutes as presented

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, Orsi, Baker, White

2. Resolution 2007-74

Payment of Audited Vouchers

TOWN OF PORTER			
WARRANT:		POST AUDIT - MAY 2007	5/31/07
FUND	01		5,083.99
FUND	02		104.13
FUND	04		579.51
FUND	06		949.66
FUND	07		1,441.65
			8,158.94
VOUCHER 'S	9337	THRU 9357	
WARRANT:		# 6 JUNE 2007	6/11/07
FUND	01		23,750.47
FUND	02		4,887.54
FUND	04		29,551.33
FUND	06		1,382.82
FUND	07		3,308.72
FUND	10		769.33
TOTAL			63,650.21
VOUCHER 'S	9358	THRU 9443	
			71,809.15

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Baker, Councilman
SECONDER: Nancy Orsi, Councilwoman
AYES: Wiepert, Baia, Orsi, Baker, White

3. Report 2007-74

Supervisor

1. Supervisor’s Monthly report for May 2007 was distributed to all Town Board members.
2. April Sales Tax \$78,091.89. This is down \$2,811.53 from April last year.

- 3. Resolution to accept the Supervisor’s Report.
- 4. Resolution authorizing the Supervisor to renew Waterline BAN for \$670,000.00 and give the Supervisor authorization to sign all documents.
- 5. Resolution authorizing a Public Hearing on July 9th, 2007 at 7:00PM in the Porter Town Hall, 3265 Creek Road to take funds from the Water Reserve account to finance the purchase of approximately 1,100 Orion meters and funds to pay for repairs to the Town water towers. (Final amounts to be determined prior to notice of Public Hearing being published)

RESULT:	REPORT ISSUED
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4. Resolution 2007-75

Supervisor’s Report

Resolution to accept the Supervisor’s Report for the month of May 2007.

RESULT:	TABLED [UNANIMOUS]	Next: 7/9/2007 7:00 PM
MOVER:	Mert Wiepert, Supervisor	
SECONDER:	Thomas Baia, Deputy Supervisor	
AYES:	Wiepert, Baia, Orsi, Baker, White	

5. Resolution 2007-76

Lake Road Waterline BAN Renewal

Resolution authorizing the Supervisor to renew the Lake Road Waterline BAN for \$670,000.00 and further authorize the Supervisor to sign all documents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nancy Orsi, Councilwoman
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, Orsi, Baker, White

6. Resolution 2007-77**Set Public Hearing**

Resolution setting a Public Hearing on July 9, 2007 at 7:00PM in the Porter Town Hall, 3265 Creek Road, to take funds from the Water Fund Reserve Account (fund 6) to finance the purchase of 1,100 **Orion meters** and funds to pay for **repairs to the Town water towers** (final amount to be determined prior to notice of Public Hearing being published).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, Orsi, Baker, White

7. Report 2007-75**Town Clerk**

Water Receipts Collected for May, 2007: \$22,908.86
Sewer Receipts Collected for May, 2007: 15,225.46
License and Fees Paid To Supervisor: 662.05
S.P.C.A. Report: 31

RESULT:	REPORT ISSUED
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8. Report 2007-76**Bookkeeper**

Bookkeeper's Monthly Report - May 2007

1. Completed processing all May 2007 Vouchers and Journal Entries.
2. Prepared Supervisor's Monthly Report for May 2007 and distributed it to the Supervisor

- and Town Board members.
- 3. Completed Bi-weekly and Monthly payrolls.
- 4. Completed check registers for all check payments.
- 5. Continued maintenance on the Web Page - www.townofporter.net
- 6. New web-page will be up and running in June.
- 7. Continues working with Deputy Town Clerk on the Minute Traq program.

RESULT: REPORT ISSUED

9. Report 2007-77

Assessor

- 1. Completed monthly inspections for verification of sale and completion of building projects. Completed additional inspections for grievance applications.
- 2. Processed monthly sales transfers and splits.
- 3. Attended NCAA meeting in Lockport. Topic of meeting was sales transmittals.
- 4. Held Board of Assessment Review hearings on May 22nd. We had one grievance and three stipulations.
- 5. Continued working with developers on the East Garrison project.
- 6. Sent quarterly sales transmittal to Albany.

RESULT: REPORT ISSUED

10. Report 2007-78

Department of Public Works

Highway Department:

- 1. Completed monthly brush pick up.
- 2. Completed first round of roadside mowing.
- 3. Completed 5 culvert installations.
- 4. Completed 2 driveway installations.
- 5. Reduced waste wood pile to mulch.

- 6. Received 256 tons of Caliber/Salt mix.

Drainage Department:

- 1. Started drainage mowing program.
- 2. Working on completion of drainage project off Ransomville Road.

Water and Sewer Department:

- 1. Completed monthly meter reading.
- 2. We are working on our annual hydrant painting and service program.
- 3. I have solicited quotes for the following sewer inspection equipment.
 - I would like authorization to purchase the following equipment which is the lowest quote for each.
 - Aries Seeker Lateral Camera: Foster’s Equipment \$ 6,365.00
 - EnviroSight Quick View Manhole Camera: Joe Johnson Equipment \$ 12,775.00
 - I have prepared the bid documents for the generator at each Lakeshore station. We will open bids on June 14th. I will have a recommendation for the Board at the July meeting.

I would like to thank the Board for allowing me to attend this year’s highway school. NYS is coming out with a Uniform Traffic Control Device manual that will replace the Niagara County manual.

Submitted by Scott Hillman
Highway/ Water Superintendent

RESULT:	REPORT ISSUED
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11. Resolution 2007-78

Purchase of Sewer Inspection Equipment

To authorize Highway Superintendent Hillman to purchase an Aries Seeker Lateral Camera (Foster's Equipment) at \$6,365.00 and an EnviroSight Quick View Manhole Camera (Joe Johnson Equipment) for \$12,775.00; both lowest quotes.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Nancy Orsi, Councilwoman
SECONDER: Larry White, Councilman
AYES: Wiepert, Baia, Orsi, Baker, White

12. Report 2007-79

Building Inspector

TOWN OF PORTER PERMITS ISSUED FOR MAY 2007

PERMIT #	NAME	ADDRESS	ISSUED FOR	COST	FEE:
32-07	Pardee, Michael	1400 Lockport Rd	Shed	4,200	25
33-07	Jordan, Robert	2479 Lockport Road	New Single Family	180,000	275
34-07	Pasquale, Ronald	3852 Calkins Road	Garage	5,800	35
35-07	Zimmerman, Russell	1375 Y-W Road	Garage	10,000	35
36-07	Boshane, Dean	2669 New Road	Shed	5,000	25
37-07	Leaderhouse, Allen	2013 Y-W Road	Demo	0	25
38-07	Lederhouse, Allen	2013 Y-W Road	Demo	0	25
39-07	Young, Charlene	632 Blairville Road	Porch	3,000	25
40-07	Drennan, Dan	2943 P-C Road	Garage	4,000	35
41-07	Stark, James	1750 Lockport Road	Shed	3,000	25
42-07	Stark, James	1750 Lockport Road	Picnic Shelter	1,000	25
43-07	Erway, David	2560 Lockport Road	Commercial	526,000	500
44-07	Stuart, Jill	1745 Lake Road	Deck	3,000	25
45-07	Hogan, Karen	941 Lake Road	Garage	38,000	35
46-07	Ashker, George	2355 Lake Road	Shed	1,800	25
47-07	Colangelo, Ellen	477 Lake Road	Demo	0	25
<u>Estimated Total Cost of Construction</u>				780,600	1,140

<u>C/O #</u>		<u>Certificate of Occupancy Issued</u>	
07-07	McGhee, Traci	3065 North Creek Road	Single Family Home
08-07	Soltys, John	465 Riverview Drive	Single Family Home

RESULT: REPORT ISSUED

13. Report 2007-80

Recreation

Town of Porter Story Hour

Summer Story Hour is getting ready to start again!!!! You won't want to miss a single week!! We have

a super line up of entertainment planned for all of our preschoolers and parents. Sessions will be held on Tuesdays at the Youngstown library beginning on June 26 from 10-11am and on Wednesdays at the Ransomville library beginning on June 27 also from 10-11am. The Schedule is as follows:

June 26th: **In Jest** Unbelievable juggling!!!!!!at Youngstown

June 27th: **Summer Kick-off program** at Ransomville

July 3rd & 4th **No Story Hour this week**

July 10th: **The Aquarium Touch Tank** at Youngstown

July 11th: **The Aquarium Touch Tank** at Ransomville

July 17th: **Ice Cream Birthday Party and Carnival** at Youngstown

July 18th: **Ice Cream Birthday Party and Carnival** at Ransomville

July 24th: **Twilight the Clown** at Youngstown

July 25th: **Twilight the Clown** at Ransomville

July 31st: **Nickel City Reptiles and Exotics** at Youngstown

August 1st: **Nickel City Reptiles and Exotics** at Ransomville

August 7th: **Act One Productions Magic** at Youngstown

August 8th: **Act One Productions Magic** at Ransomville

Please note: Some of the Youngstown programs will be held in the gym.

FALL STORY HOUR-Are you looking for a fun, family friendly activity for your pre-school ages 2.5 - 5? New to the area? Want to meet other moms with little ones? The Town of Porter Story Hour is a great place to start!!!!

This is a fun pre-school program held weekly at the Youngstown and Ransomville libraries.

Registration will be held Tuesday September 11 in Youngstown from 9:30-11am and on Wednesday September 12 in Ransomville also from 9:30-11. Classes will begin the following week and continue for the entire school year. Hope to see you there!

The Town of Porter Summer Recreation Program will be held at Stevenson Elementary this year.

Registration for the program will be June 27th and June 28th in the Stevenson Gym from 10:00a.m. to 3:00p.m... Pre-registration is highly advised. Those enrolling for the first time must have a copy of their birth certificate or kindergarten report card stating promotion to 1st grade.

Summer program will start Wednesday July 2nd from 10:00 a.m. to 3:00 p.m. and continue through Tuesday August 10th. (Mon-Fri)

The program is a structured recreation experience with opportunities for field trips (extra cost), arts and crafts, swimming (on Fridays at Fort Niagara additional cost), sports, and special guest entertainers.

RESULT: REPORT ISSUED

14. Resolution 2007-79**Appointment of Summer Recreation Supervisors**

Town of Porter	<u>Recreation Leader P/T</u>
<u>Name</u>	<u>Address</u>
Causer, Scott E	2503 Youngstown-Lockport Rd Ransomville, NY 14131
Coney, Joshua	3657 Ransomville Road Ransomville, NY 14131
Dillon, John R	2394 Balmer Road Ransomville, NY 14131
Foote, Alexander	345 Riverview Dr Youngstown, NY 14174
Hillard, Jillian	2542 Academy St Ransomville, NY 14131
Janik, Laura K	463 Brookshire Rd Youngstown, NY
Jordan, Janelle	3657 Ransomville Road Ransomville, NY 14131
Lusk, Allison	325 Brookshire Rd Youngstown, NY 14174
Miller, Gary	3134 Oak Ave Youngstown, NY 14174
Nasca, Sarah K	3881 Lower River Road Youngstown, NY 14174
Pollow, Dennis	3575 Ransomville Rd PO Box 329 Ransomville, NY 14131
Scully, Karen	428 Church Street Youngstown, NY 14174
Horvath, Erica	3100 Ransomville Rd Ransomville, NY 14131
Johnson, Christopher	3585 Curtiss Ave Ransomville, NY 14131
Letts, Scott	2304 Braley Rd Ransomville, NY 14131
Price, Vicki	648 Blairville Rd Youngstown, NY 14174

RESULT: REPORT ISSUED

17. Resolution 2007-80

Elia/Town Property Erosion and Retention Proposal

Resolution that the Town of Porter has no objection for Lawrence Elia to do remedial work on 150 feet of Town of Porter property to stop erosion on his land. Town Attorney Dowd directed to prepare legal papers stating that the Town has no objections.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Larry White, Councilman
AYES: Wiepert, Baia, Orsi, Baker, White

18. Report 2007-83

Master Plan

A public meeting was held on June 4 at the Town Hall and an additional public meeting was held at the Village Hall June 5. The consultant, peter j. smith & company, inc. facilitated the two meetings to allow residents and other stakeholders to voice concerns with the current zoning codes and to identify desired changes.

The next regularly scheduled committee meeting with the consultant is on June 25 at 7PM in Town Hall.

In order to implement Policy 18 in our Comprehensive Plan, “Resident involvement is important to both the appointed and elected officials” and specifically, Action 84, “Encourage residents to take part in decision making”, all information regarding the Comprehensive Planning process is and has been published to our website at www.porterplanning.com. This includes a copy of the Comprehensive Plan, the Agricultural Strategic Plan, meeting dates, meeting minutes, draft zoning documents, zoning survey and calendar of events. Additionally, the Town of Porter website contains a link to the Comprehensive Plan website.

Submitted by

Patricia Lynch
CPIC co-chair

William Choboy
CPIC co-chair

RESULT: REPORT ISSUED

19. Report 2007-84

Correspondence

Supervisor Wiepert read a letter from Gretchen Duling, AXIS POW Coalition chairperson, thanking the Town of Porter for their donation and also for their involvement in the recent May 05, 2007 conference.

A letter was received from Lord Mayor Burroughs of Niagara-On-The-Lake with regard to the jet boat problem, stating that a public meeting was held June 05 regarding this concern. A copy of the Town's correspondence was given to the Niagara-On-The-Lake council for their consideration.

RESULT: REPORT ISSUED

20. Report 2007-85

Town Board Comments

Councilwoman Orsi reported that she and three Village of Youngstown trustees traveled to Batavia, June 07, to attend a meeting on shared services. Approximately 150 people attended. The meeting focused on shared services in the highway, code enforcement and court system departments. NYS is offering incentives for municipalities who share services. A committee is being appointed by Governor Spitzer to study shared services.

With no further business before the Board, the meeting was adjourned.

John Mac Arthur
Town Clerk

RESULT: REPORT ISSUED

21. Report 2007-86

Calendar of Events

Calendar of Events

- June 18th Planning Board - Public Information Meeting - Town Hall - 7:00 PM - Sanger Project**
- June 25th Land Use Update Committee Meeting - Town Hall - 7:00PM**
- June 27th Sign up for Summer Recreation - Stevenson School - 10:00AM - 3:00PM**
- June 28th Sign up for Summer Recreation - Stevenson School - 10:00AM - 3:00PM**
- June 28th Zoning Board of Appeals - Town Hall - 7:30PM**
- July 4th Town Hall Closed**
- July 5th Planning Board - Town Hall - 7:00PM**
- July 9th Town Board Meeting - Town Hall - 7:00PM**
- July 26th Zoning Board of Appeals - Town Hall - 7:30PM**
- August 2nd Planning Board - Town Hall - 7:00PM**
- August 9th Town Board Meeting - Town Hall - 7:00PM**

RESULT: REPORT ISSUED
