



Town of Porter
Town Board Meeting

3265 Creek Road
Youngstown, NY 14174
TownofPorter.Net

~ Minutes ~

Gail Zachary

Monday, March, 10, 2008

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on March 10, 2008 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

| Attendee Name | Organization | Title | Status | Arrived |
|----------------------|---------------------|--------------------------|---------------|----------------|
| Mert Wiepert | Town of Porter | Supervisor | Present | |
| Thomas Baia | Town of Porter | Deputy Supervisor | Present | |
| Nancy Orsi | Town of Porter | Councilwoman | Present | |
| Jeff Baker | Town of Porter | Councilman | Absent | |
| Larry White | Town of Porter | Councilman | Present | |
| Dave Britton | Town of Porter | Engineer | Present | |
| Gail Zachary | Town of Porter | Town Clerk | Present | |
| Karen Schmidt | Town of Porter | Assessor | Present | |
| Mike Dowd | Town of Porter | Attorney | Present | |
| Norm Ault | Town of Porter | Bookkeeper | Present | |
| Roy Rogers | Town of Porter | Code Enforcement Officer | Absent | |
| Scott Hillman | Town of Porter | Highway Superintendent | Present | |

II. Minutes Approval

1. Resolution 2008-44

Minutes Approval

Resolution to accept the February 11, 2008 minutes, as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Thomas Baia, Deputy Supervisor |
| SECONDER: | Larry White, Councilman |
| AYES: | Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White |
| ABSENT: | Jeff Baker |

III. Public Portion

1. Report 2008-33

Public Comments

Supervisor Wiepert welcomed Elaine Baia to the meeting. Elaine is Councilman Tom Baia's wife, who, after a long and difficult rehabilitation, was able to come to the meeting on her husband's arm.

Suzanne Dietz, Town of Porter Historian, advised the Council that 2012 will not only be the bicentennial of the formation of the Town of Porter, but for the anniversary of the War of 1812 as well. She is hopeful that the Mayor of Niagara-on-the-Lake and his community will be involved as well. Committees should be formed soon.

Ron Pasquale, from Calkins Road, expressed concern for potential flooding as a result of the construction of the new golf course (Pletcher Road), Hickory Stick Golf Course. Supervisor Wiepert stated that, even though this is not in the Town of Porter, because of the proximity to the Town, there *may* be concerns. He will ask the town engineer and the highway superintendent to research this a little further. Dave Britton, town engineer, did say that there is significant flood management in process by the DEC and other agencies.

RESULT: REPORT ISSUED

2. Resolution 2008-45

Payment of Audit Vouchers

TOWN OF PORTER

WARRANT: POST AUDIT - FEB 2008 2/29/08

| | | |
|------|----|-----------------|
| FUND | 01 | 5,445.84 |
| FUND | 02 | 9.43 |
| FUND | 04 | 193.02 |
| FUND | 06 | 553.96 |
| FUND | 07 | 1,545.55 |
| | | 7,747.80 |

VOUCHER 'S 10459 THRU 10483

WARRANT: # 3 MARCH 2008 3/10/08

| | | |
|------|----|------------|
| FUND | 01 | 155,112.44 |
| FUND | 02 | 69,103.02 |

| | | |
|--------------|----|--------------------------|
| FUND | 04 | 46,237.61 |
| FUND | 06 | 1,162.59 |
| FUND | 07 | 828.25 |
| FUND | 10 | 890.60 |
| FUND | 12 | 6,525.00 |
| FUND | 28 | 1,725.00 |
| TOTAL | | <u>281,584.51</u> |

| | | | |
|------------|-------|------|--------------------------|
| VOUCHER 'S | 10484 | THRU | 10584 |
| | | | <u>289,332.31</u> |

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Nancy Orsi, Councilwoman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

3. Report 2008-34

Town Clerk

Town Clerk's Report for February 2008

Water Receipts Collected for February, 2008: \$22,185.74
Sewer Receipts Collected for February, 2008: \$23,681.06
License and Fees for February 2008: \$492.43

Total animal contacts for February 2008 11

Received certificates of attendance from Planning Board Chairman, George Spira, Zoning Board of Appeals Chairman, William "Bill" Tower, and Zoning Board of Appeals member, John "Duffy" Johnston, as a result of attending the "Land Use Training" at the Association of Towns Conference in New York City last month. Topics discussed were NYS case law updates, windmill siting, corridor development, brown field remediation, "Power to Approve, with Conditions," and guidelines for planning and zoning boards. Mr. Spira also mentioned that Senator Shumer was there and stated that New York's biggest problem is infrastructure repair.

Received certified letter from Ken and Diane Eckert, owners of Ray's Tavern, stating they are applying to the NYS Liquor Authority for the renewal of their liquor license.

Deputy Town Clerk Barbara DuBell and Bookkeeper Norm Ault went to the Niagara County Board of Elections for a Voting Machine Demo. Handicapped voters will be able to use the new machines this fall, and they will be used by everyone starting in 2009.

Received notification from the Unified Court System that the Town of Porter has been awarded a \$2,563.00 grant, through the Justice Court Assistance Program, to purchase security items and office equipment.

Easter Egg Hunt, sponsored by the Town, to be held on the grounds of W.H. Stevenson Elementary School, Saturday, March 15, 2008, at 11:00 a.m. SHARP.

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| RESULT: REPORT ISSUED |
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4. Report 2008-35

Supervisor

1. Supervisor's Monthly Report for February 2008 was distributed to all Town Board members.
2. January Sales Tax \$94,094.63. This is up \$7,388.74 from January last year.
3. Resolution to accept the Supervisor's Report for February 2008.
4. Resolution accepting the bid from First Niagara Risk Management representing Selective Insurance in the amount of \$48,375.00 and authorizing the Supervisor to sign all paperwork.

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| RESULT: REPORT ISSUED |
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5. Resolution 2008-46

Supervisor's Monthly Report Acceptance

Resolution to accept the Supervisor's February 2008 monthly report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Larry White, Councilman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

6. Resolution 2008-47

Town Insurance

Accept the bid from First Niagara Risk Management representing Selective Insurance in the amount of \$48,375.00 and authorize the Supervisor to sign all necessary paperwork. This represents a reduction of about 9.1% from 2007.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Nancy Orsi, Councilwoman
SECONDER: Larry White, Councilman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

7. Report 2008-36

Supervisor's Assistant

Bookkeeper's Monthly Report - February 2008

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1. Completed processing all February 2008 Vouchers and Journal Entries.
 2. Prepared Supervisor's Monthly Report for February 2008 and distributed it to the Supervisor and Town Board members.
 3. Worked with auditors on 2007 Year end audit.
 4. Finished 2007 audit book for auditors.
 5. Completed Bi-weekly and Monthly payrolls.
 6. Completed Check registers for all check payments.
 7. Continued maintenance on the Web Page - www.townofporter.net
 8. Continues working with Town Clerk on the Minute Traq program.
 9. Went to a new voting machine demonstration.
 10. Need authorization to reissue a BAN in the amount of \$104,100.00

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| RESULT: REPORT ISSUED |
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8. Resolution 2008-48**BAN Renewal**

Resolution Permitting Bond Renewal of
Lake Shore Sewer District Phase I, II and III

At a duly constituted meeting of the Town Board of the Town of Porter, New York held at the Town Hall on the 10th day of March, 2008 at which a quorum was present and upon the resolution of the Board it was found that:

Whereas, the Town of Porter Town Board has previously established the Lakeshore Sewer District Phases I, II, and III directing that certain improvements in said District be constructed upon the required funds being made available or provided in accordance with certain plans now on file in the Office of the Town Clerk of the said town; and

Whereas, it is desirable to meet the obligations of said district for the costs associated with such improvements; and

Whereas, monies to be awarded by grants and permanent financing may be obtained upon completion of said improvements; and

Whereas, the Town Board believes it to be reasonable and prudent to invest reserve funds of the Town in the Lakeshore Sewer District Phases I, II, III in the form of properly inscribed Bond Anticipation Notes as permitted pursuant to New York State Finance Law Section 11(3)(a)(1);(b)(20);

NOW THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Porter, in the County of Niagara, that the Town Supervisor is hereby authorized and directed to execute all necessary documents and instruments required for the purpose of investing allowable reserve funds in Bond Anticipation Notes issued by the Lakeshore Sewer District Phases I, II, and III; and it is further

RESOLVED, by the Town Board of the Town of Porter, in the County of Niagara, that the Town Supervisor is hereby authorized and directed to execute all necessary documents and instruments necessary to issue Bond Anticipation Notes on behalf of the Lakeshore Sewer District Phases I, II, and III as authorized by bond resolution dated March 15, 2004 and as further permitted by law; and it is further

RESOLVED: That the total amount to be expended is to be ONE HUNDRED FOUR THOUSAND ONE HUNDRED (\$104,100.00)dollars.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Nancy Orsi, Councilwoman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

9. Report 2008-37

Assessor

RE: February 2008

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1. Completed monthly inspections for verification of sale and completion of building projects.
 2. Processed monthly sales transfers and splits.
 3. Attended a Town Board work session.
 4. Attended NCAA meeting in Lockport. Topic of discussion was countywide assessing.
 5. Continued work on GIS grant and implementation.
 6. Attended a land use update committee meeting.
 7. Continuing to receive and process exemption applications and finish valuation in preparation of the 2008 tentative assessment roll.

RESULT: REPORT ISSUED

10. Report 2008-38

Tax Collector

RE: 2008 TOWN/COUNTY COLLECTIONS

Paid Supervisor Wiepert the amount of \$2,883.89. This amount includes \$995.44 interest earned on Tax Collector's account from January 24-February 22, 2008 and \$1,888.45 penalties on tax payments collected thru February 29, 2008.

A payment of \$2,500,000.00 was made to David Broderick, County Treasurer on February 14, 2008 as partial settlement of County monies owed per 2008 warrant.

In accordance with New York State Law #987, I have sent a second notice to 369 homeowners that the taxes on their property have not been paid.

The Tax collector's account has \$273,678.52 as of March 5, 2008. This represents all payments and penalties collected to date.

Respectfully yours,

Sally A. Hogan, Collector
Town of Porter

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| RESULT: REPORT ISSUED |
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11. Report 2008-39

Department of Public Works

Department of Public Works
Monthly Report for February 2008

Highway Department:

1. Called out to plow and salt 25 times.
2. Completed repairs to trucks 11 and 12.
3. Completed cold patching of potholes on some roads.
4. We have received the rammer compactor and pavement saw.

Drainage Department:

1. Continuing to work with CRA to develop information relating to the drainage study.
2. Received notice from the Stormwater Coalition indicating that the NYSDEC will be randomly auditing MS4 Systems this year.

Water and Sewer Department:

1. Completed monthly meter reading.
2. I have been contacted by the engineers representing Wilson Central Schools regarding the installation of a water main extension and fire hydrant at Stevenson Elementary School. The firm will be meeting with CRA to discuss the project.

Utility Body with Crane Bid results:

We received a single bid from CYNCON Equipment. I recommend their bid in the amount of \$13,498.00 for the equipment be accepted.

Road Salt Deliveries:

We have purchased 120% of our road salt commitment for this contract period. I have been advised by the vendor that our current order may be delayed from 6 to 10 days as the mine has exhausted its stockpile and is delivering what they bring to the surface each day. **We are not out of salt at this time.** We are going to adjust our salting procedure to conserve the salt we have until our delivery arrives. Dependent on weather conditions we may only be salting hills, curves and intersections until we receive a sufficient supply.

Respectfully submitted,

Scott Hillman
Highway Superintendent

RESULT: REPORT ISSUED

12. Resolution 2008-49

Utility Body with Crane

Authorization to purchase the Utility Body with Crane from CYNCON at the bid price of \$13,498.00.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Larry White, Councilman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

13. Report 2008-47

CHIPS Funding

Re: CHIPS FUNDING UPDATE

Our discussions with our state representatives went well. The governor's budget proposes CHIPS funding at the same level as 2006. This is a net reduction of 16 Million Dollars from last years funding level.

The Senate and Assembly Budgets will be submitted this week. Currently the deficit in the state budget is estimated to be 4 Billion Dollars. Consequently money is going to be extremely tight in this year's budget. I do not hold much hope that the CHIPS Allocation will be increased in the final budget.

The Niagara County Material Bids will be let next week. The asphalt suppliers anticipate that a liquid ton of asphalt prior to escalation will be over \$400.00 per ton. The 2007 base bid per ton was \$387.00 before escalation.

Below are the increases in costs since 2004.

| | |
|------------------------|--------|
| Diesel Fuel | 83.7% |
| Steel | 24.0 % |
| Construction Machinery | 13.3% |
| Asphalt | 78.2% |
| Rock Salt | 26.6% |
| Concrete Products | 26.1% |
| Ready Mix Concrete | 30.6% |
| Construction Materials | 15.6% |

Additionally you may have read of the governors plan to add a \$15.00 surcharge to each auto insurance policy in the state. This would generate 60 Million Dollars. All would be spent to increase the administration of the state bridges program.

NONE OF THESE FUNDS WOULD BE ALLOCATED FOR BRIDGE REPAIRS

Submitted by

Scott Hillman
Highway Superintendent

RESULT: REPORT ISSUED

14. Report 2008-40

Building Inspector/Code Enforcement Officer

TOWN OF PORTER PERMISTS ISSUED IN THE MONTH OF FEBRUARY 2008

| NAME | ADDRESS | ISSUED FOR | COST | FEE: |
|--|---------------|-------------|---------------|------------|
| Rockwood, Liza | 446 Powell | Alterations | 20,000 | 50 |
| Collins, Winston | 706 Lake Rd | Alterations | 20,000 | 50 |
| Drennan, Michael | 1491 Lake Rd. | Pole Barn | 20,000 | 50 |
| <u>Estimated Total Cost of Construction</u> | | | 60,000 | 150 |

Building Department report: Month of February

- Building permits issued as per the report
- Periodic progress inspections on ongoing construction projects throughout the town.
- Completed and filed annual reports on construction permits issued for 2007 for Niagara County and US Census Bureau.
- Completed and filed the New York state Annual Local Code Administration and Enforcement report, a new state report required as of January 2008 outlining the annual efforts of the code enforcement officer.
- Prepared materials for and attended the Planning and Zoning board of Appeals meetings.
- Pursued numerous zoning code violations and issued to the Supervisor the “Order of Violations Report” for the month of January 2008.
- Met with the town prosecutor and judges pertaining to several court cases.
- Appeared in Town court to testify in several zoning violations.

RESULT: REPORT ISSUED

15. Report 2008-41

Recreation Commission

2008 Summer Recreation Program

The Town of Porter Summer Recreation Program will be held at Stevenson Elementary this year. Registration for the program will be July 2nd and July 3rd in the Stevenson Gym from 10am to 3pm. Pre-registration is highly advised. Those enrolling for the first time must have a copy of their birth certificate or kindergarten report card stating promotion to 1st Grade.

The summer program will start Monday, July 7th from 10am-3pm and continue through Thursday, August 14th (Mon-Fri).

The program is a structured recreation experience with opportunities for field trips (extra cost), arts & crafts, swimming (on Fridays at Fort Niagara, additional cost), sports, and special guest entertainers.

Summer Jobs:

The Recreation Commission is looking for Town of Porter residents who are interested in working as recreational supervisors July 1st -August 15th. Candidates must be a high school graduate with experience working with large groups of children. Resumes are due at the town hall by May 16th. Interviews will be June 2nd in the evening.

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| RESULT: REPORT ISSUED |
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16. Report 2008-42**Attorney**

Mr. Dowd reported that the cell tower project on Blairville Road is on hold because its possible impact with Fort Niagara.

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| RESULT: REPORT ISSUED |
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17. Report 2008-43**Engineer****Engineering Report**

Update - March 10, 2008

- 1 Drainage study for the northwest area of the Town (CRA Project # 630508)**
 - 1 Drainage study is underway. First site visit occurred on January 15 with Scott Hillman.
 - 2 CRA met with Village of Youngstown on February 26 and received Village storm sewer map.
 - 3 Currently reviewing storm sewer/culvert drawings from Town, Village of Youngstown, Fort Niagara and New York State Department of Transportation (NYSDOT).
 - 1 CRA needs to send Town a map of where survey work is to occur.
 - 2 Town needs to send out a mailer so CRA can get approval to do survey work on private property.

- 2 **Formation of a town-wide drainage district (CRA Project # 630508)**
 - 1 CRA to prepare a Map Plan & Report for the formation of a Town Drainage District.
(ON HOLD)
- 3 **Annual Retainer - Drainage Reviews (CRA Project # 630556)**
 - 2 CRA completed drainage review on March 4 for a minor subdivision request from Eugene and Priscilla Smith.

Submitted by: Dave Britton, CRA Engineering

There was also a request from CRA to go ahead with survey, design, bid and construction phases for the purpose of installing a 5' wide sidewalk extending 600' east from the existing sidewalk on the north side of Riverview Drive. New sidewalk would be installed between Parkdale and Hillview Drives.

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| RESULT: REPORT ISSUED |
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18. Resolution 2008-50

Youngstown Estates Sidewalk Project

Resolution authorizing the Supervisor to approve and sign the following contract:

Re: Riverview Drive Sidewalk Extension Project
Professional Engineering Services Proposal

CRA Infrastructure & Engineering, Inc. (CRA) is pleased to submit this proposal to provide professional engineering services for the installation of public sidewalks along Riverview Drive between Parkdale Drive and Hillview Drive in Youngstown Estates. We have developed the following Scope of Services based upon a site visit and discussion with the Town Highway Superintendent, Scott Hillman.

SCOPE OF SERVICES

Survey Phase

1. Review available existing data related to the Town right-of-way. It is expected that the proposed 5-foot wide sidewalk would extend approximately 600 feet east from the existing sidewalk on the north side of Riverview Drive. The new sidewalk would be installed between Parkdale Drive and Hillview Drive.
2. Perform one site visit and walkthrough with the Highway Superintendent.

3. Conduct a topographic survey along the proposed route (40-foot wide corridor).
4. Prepare topographic base mapping required for design of the project at a scale of 1-inch equals 40-feet.
5. Prepare technical and environmental data for the completion of a short form environmental assessment form and negative declaration (SEQR).
6. Participate in one public informational meeting.

Design Phase

1. Prepare design drawings (including plans and details) and specifications for the construction of the proposed sidewalk extension project. The contract documents (drawings and specifications) will be used by the Town for competitive bidding. The drawings shall be computer generated in AutoCAD format.
2. Submit one set of preliminary contract documents to the Highway Superintendent for review. Finalize the contract documents as necessary, based upon review and comments received.
3. Prepare a Notice to Bidders for advertisement by the Town in a local public newspaper.
4. Furnish up to 15 sets of New York State Professional Engineers (NYS PE) sealed contract documents for use by the Town in obtaining bids.
5. Provide an engineering construction estimate.

Bid Phase

1. Assist the Town in securing qualified bidders.
2. Directly receive comments and questions from bidders.
3. Attend public bid opening; review all bids received; tabulate bids received; prepare and submit a letter of recommendation for award of the construction contract.
4. Assist the Town in preparation and execution of the contract with the successful bidder.
5. Review project shop drawings.

Construction Phase

1. It is our understanding that the Town will perform on site inspection services and associated contract administration services.
2. CRA has included six hours of time for purposes of assisting the Town during the construction phase of the project.
3. Based upon field construction records provided by the Town, CRA will provide one set

of paper record drawings and one electronic copy in CD format.

PROJECT FEES

CRA can begin work on the services described in the above Scope of Services within one week from receipt of a Town Board resolution. We anticipate that the Town would take bids in May 2008. Based on the Scope of Services outlined in this letter, CRA will provide the proposed services in accordance with the following fee schedule:

| | | |
|---|------------|----------|
| Survey, Design, Bid, and Construction Phase | \$8,900.00 | Lump Sum |
|---|------------|----------|

On behalf of CRA, I greatly appreciate the opportunity to submit this proposal to the Town of Porter. Should you have any questions concerning this proposal, please contact us at your convenience.

Yours truly,

CRA INFRASTRUCTURE
& ENGINEERING, INC.

David M. Britton, P.E.
Project Manager

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Nancy Orsi, Councilwoman
SECONDER: Larry White, Councilman
AYES: Mert Wiepert, Thomas Baia, Nancy Orsi, Larry White
ABSENT: Jeff Baker

19. Report 2008-44

Park Committee

Below are the un-approved minutes of the initial meeting of the Town of Porter Park Committee.

**TOWN OF PORTER PARK COMMITTEE MEETING
February 23, 2008**

| | | | | |
|---------------|----------------|-------------|---------------|------------------|
| Attending: | | | | |
| Mert Wiepert | Nancy Orsi | Jeff Baker | Norm Ault | Bernie Rotella |
| Kathy Zasucha | Carl Fellows | Linda White | Susan Hillman | Ernest Lavigueur |
| Jim Collins | Wayne Pollow | Jipp Ortiz | Tony Collard | Don Burns |
| Doug Canfield | Deborah Parker | Gary Meteer | Dan Bristol | Earl Honadle |

The first meeting of the Town of Porter Park Committee was held in the Porter Town Hall at 9:30 AM on Saturday, February 23, 2008. Supervisor Mert Wiepert welcomed the Porter residents in attendance and provided a chronology on the purchase of the 38-plus acre Oxy-on-the-Lake property. Also in attendance representing the Town of Porter were Councilwoman Nancy Orsi, Councilman Jeff Baker and Supervisor's Assistant Norm Ault. Councilwoman Orsi addressed the residents as to the mission of the committee and moderated during the discussions. Both of these officials described the role that the Porter Town Council and the Porter Recreation Committee would play in the operation and development of Oxy-on-the-Lake. Supervisor Wiepert introduced Bernie Rotella, the Town's grants writer to the committee and advised he would be available.

After an initial period in which each committee member voiced his or her concerns on the Town's park project, committee members appointed the following: Dan Bristol as Chairman, Tony Collard and Carl Fellows as Co-Chairmen and Ernie Lavigueur as Secretary. In the absence of the secretary it was agreed upon that one of the two co-chairmen would take committee minutes. Those committee members in attendance also discussed the creation of several sub-committees. It was agreed that the first two sub-committees would be Infrastructure and Finance (Functionally). The Chairman appointed Linda White, Susan Hillman, Jipp Ortiz, Norm Ault and Don Burns to the Finance (Functionally) sub-committee. In addition, the Chairman appointed Norm Ault, Wayne Pollow, Jim Collins and Gary Meter to the Infrastructure sub-committee. These sub-committees will meet prior to the general committee meeting and report to the committee members at the next general meeting. The general committee meeting will be held once a month. This meeting will be open to the public for their input. The Town website will be utilized to keep residents aware of the committee's progress.

The committee members discussed the following topics in relation to formulating a master plan for the park:

- a. Safety concerns i.e. repairs, fencing, security gates, signage, prohibitions, etc.
- b. Park facilities i.e. sanitary, recreational, access, etc.
- c. practical uses i.e. community events, recreation, picnicking, concerts
- d. use of volunteers
- e. sponsorships and grants to make the park self sufficient
- f. seasonal versus annual operation

The committee unanimously agreed to arrange for an open house at the site when safety and sanitary facilities have been addressed. At this time a survey of Porter residents would be conducted for their thoughts as to the park.

The committee meeting adjourned at 12:00 PM at which time those members who wished to tour the Oxy-on-the-Lake property left.

The next parks committee meeting will be held on Thursday, March 13, 2008 at 6:30PM in the Porter Town Hall.

Submitted by: E.A. Lavigueur

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| RESULT: REPORT ISSUED |
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20. Report 2008-45

Town Board Comments

On February 27, 2008, Councilwoman Orsi attended the Niagara County Comprehensive Master Plan meeting. Representatives from most municipalities were there. They outlined how public input would be sought and how to incorporate existing assets into the Plan.

RESULT: REPORT ISSUED

21. Report 2008-46

Calendar of Events

- Tuesday, March 11, 2008 Rabies Clinic at Highway Garage - 5:00 pm until 6:30 pm
- Friday, March 21, 2008 Good Friday - All Town Offices Closed
- Thursday, March 27, 2008 Zoning Board Meeting - 7:30 pm
- Thursday, April 3, 2008 Planning Board Meeting - 7:00 pm
- Monday, April 14, 2008 Town Board Meeting - 7:00 pm

Fred Stephens, Village of Youngstown Trustee, announced that the dedication of the new dock will be May 17. Senator Maziarz, Assemblywoman and Francine DeMonte have been invited. The Coast Guard is gearing up to bring over the mayor of Niagara-on-the-Lake. Mr. Stephens also said that no information has been received from grant writer Bernie Rotella regarding a shared services grant.

With no further business before the Town Board the meeting was adjourned at 7:50 PM.

Gail Zachary
Town Clerk

RESULT: REPORT ISSUED