



PLANNING BOARD TOWN OF PORTER

3265 Creek Road • Youngstown, New York 14174 • (716) 745-3730 • Fax (716) 745-9022

Approved November 4, 2021

Thursday, October 7, 2021

The regular meeting of the Town of Porter Planning Board was called to order at 7:00 p.m. with the Pledge to the Flag.

Present: Chairperson J. Anthony Collard, Vice Chairperson Jeffrey Schulze, Member Mark Fox, Member Robert Tower, Member Ryan Ross, Code Enforcer Peter Jeffery, Planning Board Secretary Amy Freiermuth

Excused: Attorney Michael Dowd,

Approve September 2, 2021, Planning Board minutes

A motion was made to approve the minutes as presented by Vice Chairperson Schulze and seconded by Member Fox. All in favor, motion carried.

Sketch Plan Review for Betty and G. Eward “Jipp” Ortiz, 2660 and 2666 Lockport Road, Ransomville; Tax Map for a Minor Subdivision

Jipp Ortiz and Betty Ortiz were present. Mr. Ortiz explained that Ms. Ortiz (his mother) has a parcel with 29 acres behind her house and his shop that he has purchased. He would like to subdivide the lot to merge a portion of it with the shop while keeping Ms. Ortiz’s home as a second parcel. All parcels are zoned Medium Density Residential. The business is a legal non-conforming use as it was established in 1946 -- prior to the code being implemented.

A motion was made to approve the Sketch Plan as presented by Member Tower and seconded by Member Fox.

With no further discussion, roll was called.

Chairperson Collard: Yes

Vice Chairperson Schulze: Yes

Member Fox: Yes

Member Tower: Yes

Member Ross: Yes

Motion carried.

Mr. Ortiz explained that he will be out of town on November 4, 2021, and that he will either have Ms. Ortiz or a representative present for the public hearing.

Code Enforcer Jeffery's report

Code Enforcer Jeffery's stated he would email his report to the Members once completed.

Code Enforcer Jeffery informed the Members that the Town Board would like further information and added details on the Rural Residential law that was recommended by the Members to implement.

Attorney Dowd's report

Attorney Dowd was absent.

Correspondence / New / Old / Miscellaneous Business

Chairperson Collard and Code Enforcer Jeffery stated that the Members need to attend 4 hours of training per year and that it seemed most logical to have an in-house session for both the Planning and Zoning Board.

With no further discussion, a motion to adjourn the meeting at 7:38 p.m. was made by Vice Chairperson Schulze and seconded by Member Tower. All in favor, motion carried.