



## Commission

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May 6, 2024, 2024

Nancy Orsi, Chairperson	Absent	Larry White, Councilman	Present
Karen Jordan, Commissioner	Present	Tim Shippy, Recreation Director	Present
Linda White, Commissioner	Present	Stephanie Nethaway, Asst.Rec.Dir	Present
Gail Zachary, Commissioner	Present	Sharon Rugg, Story Hour Director	Present
Kathy Zasucha, Commissioner	Present	Amy Beaudreau, Secretary	Present

The meeting was called to order at 6:02 p.m. with an established quorum.

### Story Hour update report by Director Rugg:

Director Rugg presented her story hour lesson plans and calendar for the May and June program. In May activities will focus on Mother's Day, Down on the Farm, Fabulous Fireworks (early celebration of Memorial Day) and a Fun Camp Fire. In June, the program is only two weeks and will include activities for Back to the Beach and the last story hour of the year is the Teddy Bear Picnic.

Director Rugg stated that Assistant Director Notte has been a great addition to the team.

### Recreation update and report by Recreation Director Shippy:

Director Shippy stated he is working on securing summer staffing. He currently has 10 new applicants as well as 6 returning applicants. He distributed a flyer to the schools advertising the positions and put a deadline of May 30 for applications on that flyer.

Interviews for all applicants will take place at 6:00 p.m. on June 3, 2024. Director Shippy stated he will send out the interview times and candidate names prior to that evening. It was stressed that applicants know that they need to be available for the entire 6 weeks of the program.

Director Shippy has confirmed the program will take place at the same location as last year (the Church).

First Aid and CPR training will happen this year for staff during the week of registration.

Registration for participants will include a waiver, proof of vaccinations and a photo release.

As last year, the only recreation program on Friday will be swimming. There will be no additional recreational activities on Friday.

**Financial Updates:**

Secretary Beaudreau distributed the year-to-date financials (through April) to the Commission Members.

**Old Business:**

Commissioner Zasucha confirmed that the money from Legislator Myers was earmarked for a summer recreation field trip. Director Shippy stated they will be using that money for a field trip to the Buffalo Museum of Science.

**New Business:**

None.

**Future meeting:**

The next meeting of the commission will be at 6:00 p.m. on Monday, June 3, 2024. All applicant interviews will be that evening. The Commission Members are asked to arrive no later than 5:45 p.m.

With no further discussion, a motion was made by Commissioner Jordan and seconded by Commissioner White to adjourn the meeting at 6:46 p.m. All in favor. None opposed. Motion carried.

A motion was made by Commissioner Zasucha to enter into Executive Session. The motion was seconded by Commissioner Zachary. All in favor. None opposed. Motion carried.

Executive session was adjourned at 7:05 p.m.

A motion was made to petition the Town Board to increase the pay for one hourly recreation employee for \$1.00 more per hour to fill-in when Assistant Recreation Director Nethaway is on leave during the summer program. The motion was made by Commissioner Zachary and seconded by Commissioner White. All in favor. None opposed. Motion carried.

With no further discussion, a motion to adjourn the meeting at 7:20 p.m. was made by Commissioner Zachary and seconded by Commissioner White. All in favor. None opposed. Motion carried.

Respectfully submitted,

*Amy L. Beaudreau*

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Commission Secretary