



Town of Porter

Town Board Meeting

~ Agenda ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Barb DuBell
716-745-3730

Monday, March 13, 2017

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on March 13, 2017 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Mert Wiepert	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Deputy Supervisor Jeff Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman Thomas Baia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman Larry White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman J. Duffy Johnston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Town Clerk Barb DuBell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Deputy Town Clerk Kara Hibbard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Minutes Acceptance

III. Reports/Resolutions

1. Report 2017-35

Public Hearing

2. Resolution 2017-36

Purchase of Beacon Software & Orion Transponders

3. Resolution 2017-26

Minutes Approval

4. Resolution 2017-27

Audited Vouchers

5. Resolution 2017-28

Acceptance of Supervisor's Report

6. Report 2017-62

Supervisor's Report

IV. Reports

1. **Report 2017-36**
Town Clerk
2. **Report 2017-37**
Bookkeeper
3. **Report 2017-38**
Recreation
4. **Report 2017-53**
Tax Collector
5. **Report 2017-39**
Assessor
6. **Report 2017-40**
Building Inspector/Code Enforcement Officer
7. **Report 2017-41**
Highway
8. **Report 2017-42**
Engineer
9. **Report 2017-43**
Attorney
10. **Report 2017-44**
Grant Writer
11. **Report 2017-45**
Correspondance
12. **Report 2017-63**
Calendar of Events
13. **Report 2017-46**
Public Comments
14. **Report 2017-47**
Town Board Comments



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2017-35

Meeting: 03/13/17 07:00 PM

Public Hearing

Public Hearing for the purpose of considering the expenditure of Town Water Department Reserve Funds for the following highway equipment: Beacon Software and Orion Water Meter Transponders in an amount not to exceed \$73,000.



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2017-36

Meeting: 03/13/17 07:00 PM

Purchase of Beacon Software & Orion Transponders

Resolution to approve the expenditure of Town Water Department Reserve Funds for the purchase of Beacon Software and Orion Water Meter Transponders in an amount not to exceed \$73,000.00.



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2017-26

Meeting: 03/13/17 07:00 PM

Minutes Approval

Resolution to approve the minutes of the February 13, 2017 meeting of the Porter Town Board and the work session held on February 28, 2017.



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2017-27

Meeting: 03/13/17 07:00 PM

Audited Vouchers

Resolution to approve the vouchers as audited by the Porter Town Board.



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2017-28

Meeting: 03/13/17 07:00 PM

Acceptance of Supervisor's Report

Resolution to accept the Supervisor's Report for February 13, 2017.



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2017-62

Meeting: 03/13/17 07:00 PM

Supervisor's Report

Monthly Supervisor report for February 2017 distributed

Received Niagara County Tax Money \$ 102,334.25



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2017-36

Meeting: 03/13/17 07:00 PM

Town Clerk

License and Fees for February 2017	\$518.46
Water	\$16,028.65
Sewer	\$11,989.33

Received notification from Michael and Sandra Tuck, owners of Sanger Farms, 852 Youngstown Lockport Road, Youngstown, New York, 14174, they are applying to New York State Liquor Authority for an on-premises liquor license. The application a pending.

Design Specialist Tom Rose, from Virtual Towns, will be coming to Porter Town Hall on March 14th to discuss the parameters for the new website and he will create a mockup of the new design for us to review and make any changes that are needed.

Received written notification from Lisa Hastings, Justice Court Clerk, that in accordance with Justice Court Act and Town Law the financial records and court dockets for the year 2016 are available to be examined by the Town Board.



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2017-37

Meeting: 03/13/17 07:00 PM

Bookkeeper

Completed monthly and Bi-weekly Payroll for February

Balanced payroll accounts for February

Completed check register and bill payments including all Vouchers and journal entries

Worked with state auditor

Worked with Town Accountant on Year End process



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Meeting: 03/13/17 07:00 PM

Recreation

- The Story Hour Program continues in the Youngstown Library on Tuesdays and in the Ransomville Library on Wednesdays at 9:30 and 11:00am.
- The Saturday Story Hour Program continues.
- The Safer Self will be held at the Youngstown Village Center on Tuesday, March 7th and Tuesday, April 4th, at 6:00pm.
- Yoga continues on Wednesdays at 6:30pm in the Cora Gushee Room at the Youngstown Village Center.
- Due to illness in the instructor's family, Tai Chi will be cancelled until further notice.
- We received approval from the Wilson Central School District to use Stevenson Elementary again for our Summer Recreation Program. The Program will be held from Monday, July 3rd - Thursday, August 10th. It will not be held on Tuesday, July 4th due to the holiday.
- Our next meeting will be on Monday, April 3rd, 2017 at 7:00pm.



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2017-53

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Tax Collector

RE: 2017 TOWN/COUNTY COLLECTIONS

Dear Supervisor Wiepert and Town Board Members:

Paid Supervisor Wiepert \$1923.66 penalties collected in February.

A payment of \$3,200,000.00 was made to the Niagara County Treasurer on February 14, 2017 as initial settlement of County monies owed per 2017 Warrant.

In accordance with New York State Law #987, I have sent a second notice to 305 homeowners that the taxes on their property have not been paid.

The Tax Collector's account has \$283,463.97 as of March 8, 2017. This represents all payments collected to date.

Respectfully yours,

Sally A. Hogan, Collector
Town of Porter



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Assessor

Processed January deed transfers.

Sent out IVP 'no' and 'undecided' notices to IVP Enhanced recipients.

Submitted 2017 exemption deadline notice and taxable status date notices to Niagara Gazette.

Numerous telephone calls to Porter residents regarding exemption renewal by March 1.

Five on-site, hand deliveries to help seniors with exemption renewal.

Processed property tax apportionment between a buyer and a seller.

Continued to receive exemption applications for 2017 roll.

Continued to process building permits for 2017 roll.

Collected deed transfer and bank code changes from Niagara County ORPTS.

January 2017 sales of note, which will have a negative effect on our LOA going forward:

-	1260 Cain Rd	TAV \$145,800	Sales Price \$165,000
-	1619 Lake Rd	TAV \$206,400	Sales Price \$360,000
-	1621 Lake Rd	TAV \$111,000	Sales Price \$235,000
-	2011 Balmer Rd	TAV \$158,400	Sales Price \$249,900
-	3964 Dickersonville Rd	TAV\$101,000	Sales Price \$155,000
-	3825 Ransomville Rd	TAV\$121,000	Sales Price \$165,000



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Building Inspector/Code Enforcement Officer

Building Inspector/Code Enforcement Officer

February

Number	Type	Date	Owner /Address	Value	Fee
003-17	Gar	2/7/2017	Peter Burrows 3831 River	30,000	50.00
004-17	Demo	2/1/2017	Gregory Costanzo 1619 Lake	0	25.00
005-17	SFR	2/9/2017	David Decarle 2130 lake	143,000	300.00
006-17	SFR	2/10/2017	Timothy Sylvester 1678 Braley Rd	2501,000	300.00
		February total		\$423,000	\$ 675
	YTD			723,000	750.00



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Highway

Department of Public Works
Monthly Report for February 2017

1. Called out to plow and salt 10 times.
2. Completed road sign assessment and inventory.
3. Received and stockpiled 565 tons of road salt.
4. Continuing to repair and service our summer equipment.

Drainage Department:

1. Inspected several streams for blockages and removed trees and debris.

Water and Sewer Department:

1. Completed monthly meter reading.
2. Completed a water service installation on Blairville Road.
3. Completed repairs to a watermain break on Riverview Dr.
4. Completed I&I inspection of the sewer gravity main between Collingwood Estates and Youngstown Estates subdivisions.

Legislative Advocacy Trip

We met with our local representatives and their respective committee heads regarding CHIPS, Pave NY and Bridge NY funding in this years budget. Our associations have request a \$150 Million increase for CHIPS and \$50 Million for Pave NY and Bridge NY funding. They are attempting to get this into either the Assembly or Senate Budget proposals. The Governor has proposed no increases for any of the programs. He is proposing \$20 Billion in increased funding for 3 projects all in NYC.

Respectfully submitted,

Scott B. Hillman
Superintendent of Highways



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Engineer

The Health Department has requested the Town to send a letter requesting decommissioning of the Balmer Road tank. We will be submitting a draft letter for the Supervisor to review next week.



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Attorney

none



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Grant Writer

report



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Correspondance

report



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Calendar of Events

Zoning Board Meeting	March 23 rd @7:00 PM	Town Hall
Planning Board Meeting	April 6 th @ 7:00 PM	Town Hall
Town Board Meeting	April 10 th @ 7:00 Pm	Town HALL



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Public Comments

none



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Town Board Comments

none