



Town of Porter

Work Session

~ Agenda ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Barb DuBell
716-745-3730

Monday, February 13, 2017

6:00 PM

Town Hall Auditorium

I. Call to Order

6:00 PM Meeting called to order on February 13, 2017 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Mert Wiepert	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Deputy Supervisor Jeff Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman Thomas Baia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman Larry White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilman J. Duffy Johnston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Town Clerk Barb DuBell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Deputy Town Clerk Kara Hibbard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Reports

1. Report 2017-48

Historian / Zoning Board Applicants

2. Report 2017-49

Insurance

3. Report 2017-50

Review Website

4. Report 2017-52

Town Board Comments



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2017-48

Meeting: 02/13/17 06:00 PM

Historian / Zoning Board Applicants

Supervisor Wiepert: We have 2 applications for the historian and deputy historian positions. Received one from Gary Zanardi, he is the post Commander with the VFW and would like to be the historian, his wife, Lynn Zanardi, would be the deputy.

I'll meet with Sue Dietz, our previous historian. She has a list of questions to ask them during the interview.

We also received 5 or 6 applications for the Zoning Board position. I want you to take these applications and review them. We don't need a vote on that tonight.



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2017-49

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Insurance

Supervisor Wiepert: Our town insurance is coming up in March.

Bookkeeper Siegrist: I talked to First Niagara Risk Management today, waiting for a little bit more from Scott on the questionnaire. I got an estimate of \$42,000 with approximately a 2% increase on some of the properties, but she didn't give me a list of which properties. I'm hoping to have more from her by Wednesday because we are up for renewal with them.

Supervisor Wiepert: It's a lengthy application that got to do with the sewer lines and the water lines and the road miles.



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2017-50

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Review Website

Review final proposal from Virtual Towns for Town of Porter Website.

The contract includes two types of costs: one-time charges for design/development and annual charges for hosting/maintenance support. One-time charges within the agreement will be billed in three equal payments as follows: initial one-third (\$1,665.00) upon execution of the agreement; second one-third (\$1,665.00) on February, 2018; and final one-third (\$1,665.00) on February, 2019. The first annual services costs are due four months after the signing of the agreement or upon project Go-Live, whichever is sooner. Annual service charge is \$2,750.00 per year which equals \$229.17 per month.

Once the contract is signed we will have an online meeting with a Design Specialist. Then we will have a Design Meeting and create a mockup of the new design for the town.



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2017-52

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comments