



# Town of Porter

## Year End Meeting

~ Minutes ~

3265 Creek Road  
Youngstown, NY 14174

[TownofPorter.Net](http://TownofPorter.Net)

Kara Hibbard  
716-745-3730

Wednesday, December 27, 2023

3:00 PM

Town Hall Auditorium

### I. Call to Order

3:00 PM Meeting called to order on December 27, 2023 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
J. Duffy Johnston	Town of Porter	Supervisor	Present	
Jeff Baker	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Tim Adamson	Town of Porter	Councilman	Present	
Jipp Ortiz	Town of Porter	Councilman	Present	
Kara Hibbard	Town of Porter	Town Clerk	Present	
Elaine Porto	Town of Porter	Deputy Town Clerk	Present	
Kimberli Boyer	Town of Porter	Bookkeeper	Present	
Dave Burmaster	Town of Porter	Highway Superintendent	Present	
Mike Dowd	Town of Porter	Town Attorney	Absent	
Peter Jeffery	Town of Porter	Code Enforcement Officer	Absent	
Selah Dell	Town of Porter		Present	

### II. Resolutions/Reports

### III. Reports

#### 1. Report 2023-130

#### Year End Budget Adjustments

			<b>2023 BUDGET ADJUSTMENTS</b>			
--	--	--	------------------------------------	--	--	--

Account Number	Description	Debit	Credit
----------------	-------------	-------	--------

			<b><u>FUND A</u></b>			
01	1410	0001	TOWN CLERK		1,757.04	
01	1410	0004			1,900.00	
01	1620	0004	BUILDINGS		56,342.96	
01	1990	0004	CONTINGENCY			(60,000.00)
01	1330	0001	TAX COLLECTOR		1.00	

01	1330	0004				(1.00)
01	1220	0001	SUPERVISOR		1,937.18	
01	1220	0004				(1,937.18)
01	1355	0001	ASSESSOR		2,525.00	
01	1355	0004				(2,525.00)
01	7550	0004	CELEBRATIONS		4,900.00	
01	7510	0004				(1,100.00)
01	6410	0004				(1,000.00)
01	6772	0004				(1,800.00)
01	6989	0004				(1,000.00)
01	1010	0001	TOWN BOARD		11.00	
01	1010	0004				(11.00)
			<b><u>FUND B</u></b>			
02	8540	0002	DRAINAGE		1,406.00	
02	8540	0004				(1,406.00)
02	5132	0004	GARAGE		33,900.00	
02	1990	0004	CONTINGENCY			(30,000.00)
02	5132	0001				(3,900.00)
			<b><u>FUND 4</u></b>			
04	5110	0001	GENERAL REPAIRS		2,514.00	
04	5142	0001				(1,257.00)
04	5148	0001				(1,257.00)
04	5130	0004	MACHINERY		1,800.00	
04	5130	0001				(1,800.00)
			<b><u>FUND 6</u></b>			
06	8310	0004	WATER ADMIN		1,060.60	
06	8310	0001				(1,060.60)
06	8340	0004	TRANSMISSION		12,000.00	
06	8340	0002				(2,000.00)
06	8340	0001				(10,000.00)
			<b><u>FUND 7</u></b>			
07	8110	0001	SEWER ADMIN		63.11	
07	8120	0001				(63.11)
			<b><u>TOTAL</u></b>		<b><u>122,117.89</u></b>	<b><u>(122,117.89)</u></b>

## Resolutions to accept the Year End budget adjustments for 2023

Motion was made by Councilman Adamson and seconded by Councilman Ortiz to accept the budget adjustments.

RESULT:	REPORT ISSUED
---------	---------------

### IV. Resolutions

#### 1. Resolution 2023-114

#### TOWN OF PORTER

WARRANT	POST AUDIT	12/26/23
:	#12A	

FUND	01	9,450.41
FUND	02	21,879.72
FUND	04	8,055.03
FUND	06	399.38
FUND	07	14,476.06
FUND	11	23,537.07
FUND	28	0.00
FUND	35	0.00

TOTAL	<u>77,797.67</u>
-------	------------------

VOUCHER	32317	THRU	32362
'S			

TOTAL	<u>77,797.67</u>
-------	------------------

Resolution to accept the vouchers for Year End 2023 for a total amount of \$77,797.67

Motion to accept the vouchers for a total of \$77,797.67 was made by

**Deputy Supervisor Baker and seconded by Councilman Ortiz.**

**Motion to adjourn the meeting at 3:15 PM was made by Councilman Adamson and seconded by Deputy Supervisor Baker.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Deputy Supervisor
<b>SECONDER:</b>	Jipp Ortiz, Councilman
<b>AYES:</b>	Johnston, Baker, White, Adamson, Ortiz

---

---