



Town of Porter

Town Board Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Kara Hibbard
716-745-3730

Monday, March 9, 2020

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on March 9, 2020 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Jipp Ortiz	Town of Porter	Councilman	Present	
J. Duffy Johnston	Town of Porter	Supervisor	Present	
Jeff Baker	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Tim Adamson	Town of Porter	Councilman	Present	
Kara Hibbard	Town of Porter	Town Clerk	Present	
Kimberli Boyer	Town of Porter	Bookkeeper	Present	
Bernie Rotella	Town of Porter	Grant Writer	Present	
Dave Burmaster	Town of Porter	Highway Superintendent	Present	
Elaine Porto	Town of Porter	Deputy Town Clerk	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Peter Jeffery	Town of Porter	Code Enforcement Officer	Present	

II. Resolutions/Reports

- Monday, February 10, 2020

III. Resolutions

- Resolution 2020-32

Minutes Approval

Resolutions to approve the minutes of the February 10, 2020 work session and Town Board meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Deputy Supervisor
SECONDER:	Tim Adamson, Councilman
AYES:	Ortiz, Johnston, Baker, White, Adamson

- Resolution 2020-33

Audited Vouchers

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Adamson, Councilman
SECONDER:	Jeff Baker, Deputy Supervisor
AYES:	Ortiz, Johnston, Baker, White, Adamson

IV. Reports

1. Report 2020-26

Supervisor's Report

February Supervisor's Report 2020

2-13 Attended NC LEAP meeting

2-13 Had conference call with Verizon on the 911 Blue boxes at Porter on the Lake

2-18 Met with Mayor Lawson and Wilson school Superintendent Tim Carter on the Greenway bike path

2-19 Met with Terry of OYA Solar

2-20 Meeting with Greenway and both business organizations about the bike path at Sanger Farms

2-25 Attended the SPCA fundraiser and gave a plaque to Ray Kinz of Porter

2-27 had a NC Supervisor and Water board meeting

2-28 Presented a waterfront tour of Wilson, Youngstown and Lewiston for Senator Ortt and Senator Jacobs

3-2 Attended Greenway meeting at the Lewiston Senior Center for the bike path

3-5 Went to the Lake Ontario preparedness meeting in the Village of Lewiston

3-7 Attended the Fort Niagara Volunteers breakfast

3-9 Went to Carton NY for the IJC meeting on the rising water of Lake Ontario

RESULT:	REPORT ISSUED
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2. **Report 2020-27**

Bookkeeper

Prepared Supervisor's Monthly Report for February 2020 and distributed it to the Supervisor & Town Board members.

Completed all bi-weekly & monthly payrolls.

Completed check registers for all check payments.

Completed bank recs for the month of February.

Sent final requested reports to Pat Brown for the 2019 Audit to begin.

RESULT:	REPORT ISSUED
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3. Report 2020-28

Town Clerk

Water for the month of Feb was \$20,542.72

Sewer for the month of Feb was \$10,954.53

Clerk Fee's = \$595.16

Attended fundraiser for the Niagara County SPCA.

Transcribed minutes from the last month's Town Board Meeting.

Just so everyone knows the minutes are always posted on the town website.

Flowers for Hospice are being sold at the front counter if anyone is interested?

RESULT:	REPORT ISSUED
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4. Report 2020-29

Assessor

**Monthly Assessor's Report
February 2020**

- Inspected properties and updated or completed building permits
- Processed property transfers for Town and Village
- Notified appropriate officials of changes in ownership, mailing addresses, etc
- Notified Tax Collector of changes to bank codes and ownership
- Accepted applications from property owners for exemption renewals

- Attended the Niagara County Assessors Association monthly meeting
- Processed and transmitted the quarterly sales transmittal report to NYS
- Took part in discussions with the Town Attorney regarding the defense of CWM Chemical Services Tax Certiorari

Sales of note, which will affect our equalization rate going forward:

3135 Ransomville Rd	AV \$110,100	Sale Price \$169,700
1469 Lockport Rd	AV \$131,300	Sale Price \$250,000
3584 Curtiss Ave	AV \$81,000	Sale Price \$175,000
1563 Lockport Rd	AV \$125,000	Sale Price \$250,000
335 Riverview Dr	AV \$190,000	Sale Price \$310,000
126 Chestnut	AV \$92,000	Sale Price \$152,500
82 Lake St	AV \$147,000	Sale Price \$189,000
143 Jackson St	AV \$63,200	Sale Price \$90,000

RESULT:	REPORT ISSUED
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5. Report 2020-30

Building Inspector/Code Enforcement Officer

- ◆ Reviewed and issued **Building Permits**; per attached Permit Report; four (4) permits have been issued in the month of February.
- ◆ Received, inspected, and issued **new Complaint/Violations**; per attached Complaint report; six (6) **New** formal concerns has been processed.
- ◆ Completed nineteen (18) **inspections** for Permits & Complaints.
- ◆ Prepared information and attended **Planning Board** regular meeting on February 6, 2020.
- ◆ Prepared information and attended **Zoning Board** regular meeting on February 27, 2020.
- ◆ Coordinated/Reviewed all **new Planning and Zoning Board applications** and documentation, with the respective Board(s) personnel.
- ◆ Coordinated and lead the 1st **Solar Advisory Committee Meeting** February 17, 2020.

- ◆ Supervisor Johnston & I met with Terry Rasmussen of OYA Solar, a developer (2/19/2020); regarding a **potential Utility scale/Community Solar** development on Creek Road; third potential Utility scale Solar project in the Town.
- ◆ Phone conference with **Mike Lossia, of Helios Energy, the Solar Developer** (2/20/2020); regarding an update and review of the Solar Moratorium status. Helios Energy is the developer for the first two, proposed, Utility Scale Solar projects in the Town.
- ◆ Attended **Justice Court** proceedings on February 11 & 25, 2020.
- ◆ Continued researched on **Utility Scale Solar** Installations and impacts to the community.

COMPLAINT REPORT - *February 2020*

Νομβερ	Χομπλαιντ Τυπε	Οωνερ	Παρχελ Λοχατιον	ΣΒΛ #
007-20	Property Maintenance	Dana Guy	3604 Ransomville Road	62.10-2-25
008-20	Activity without a Permit	Peter Pesaresi	Cain Road	60.00-1-18
009-20	Property Maintenance	Roy Michael	1668 Lake Road	33.00-1-5
010-20	Building Code Violation	Lisa Corsi	2991 Orchard Drive	31.83-1-5
011-20	Storage of Vehicles	Lawrence Weibert	3018 Orchard Drive	31.83-1-22
012-20	Sewage Issues	Tamara Olsen	872 Lockport Road	46.03-1-65

– *February 2020 permit report*

Number	Permit Type	Owner	Parcel Location	SBL #
001-20	Pole Barn	Charles Sanders	3691 Porter-Center Road	61.00-1-29.2
002-20	Demolition of Unlivable Dwelling	Sarah Conlan	2137A Lake Road	33.08-1-24
003-20	Pole Barn	Peter Pesaresi	Cain Road	60.00-1-18
004-20	Alteration/Remodel	Theodore Bunce	2137 Lake Road	33.08-1-25

Code Enforcement Officer, Town of Porter

RESULT: REPORT ISSUED
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6. Report 2020-31

Highway

1. Serviced brush chipper ready for the spring season.
2. Filled in pothole repairs on all town roads.
3. Ordered 600 tons of salt.
4. Plowed and salted roads (10 storms).
5. Had contractor (Branden Linky) cut trees down on dickersonville rd,
Braley rd, New rd. and Curtiss Ave, also ground stumps.
6. Asking permission for myself, Jim Stone and Scott Cudney to attend

2 classes 1) April 16, and 2) May 19, 2020 for Pavement Maintenance,
and Running Your Highway Department. (They are 1 day classes).

Cost to attend classes is \$150 per employee per class.

Motion was made by Councilman Ortiz and seconded by Councilman Adamson for Superintendent Burmaster, Jim Stone and Scott Cudney to attend classes at a cost of \$150 per employee per class.

Roll call vote was taken and all present board members (Supervisor Johnston, Deputy Supervisor Baker, Councilman White, Councilman Ortiz and Councilman Adamson) were in favor. Motion carried.

DRAINAGE

1. Working on a beaver problem behind Doug Ripsons property on Porter Center rd
There are 2 beaver dams causing a water back-up. DEC will not let us go in there until the beavers are trapped out. However, the trappers all charge a fee of \$100.00 a beaver. We have a Nuisance Beaver Permit from Doug Ripson, if the issue doesn't get resolved we will have a big water problem.

WATER AND SEWER

1. Completed water meter readings for the quarter.
2. Received the water line parts for the park waiting on dryer weather to start.

Councilman Adamson asked if the Town is going to have to pay \$100 fee to trap beaver?

Supervisor Johnston said he would call the DEC.

Councilman Ortiz felt that the landowners should be paying to trap.

RESULT:	REPORT ISSUED
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7. Report 2020-32**Recreation**

1. The Story Hour Program continues on Tuesday mornings at the Youngstown Library, and on Wednesday mornings at the Ransomville Library. The Story Hour program recently received a monetary donation from a local family to support the program; the check was given to the Supervisor to process. Support from the community is greatly appreciated!
2. The Adult Programs at the Youngstown Red Brick continue:
Chair Yoga: Tuesday mornings at 9:30am.
Yoga: Tuesday evenings at 6:30pm.
Wednesday evenings at 6:30pm.
3. Representatives from Niagara Pioneer Soccer League and Wilson Youth Baseball attended our March meeting. They shared information with us regarding their programs that serve many of the youth in the community.
4. The Summer Recreation Program will be held from July 6 - August 13, 2020. The Commission has determined the best location for the program this summer will be the Ransomville Free Methodist Church, located on Ransomville Road. The location has both indoor and outdoor facilities to accommodate the program, and it is easily accessible for children to walk or ride their bikes to. We would like permission from the Town Board to pursue a written agreement with the Church, which would need to be prepared by our Town Attorney.
5. Our next meeting will be Monday, April 6, 2020 at 7:00pm.

Lisa Hastings was present at the meeting and asked permission from the Town Board to have Attorney Dowd draft a contract with Ransomville Free Methodist Church to have the recreation program held there this summer. Attorney Dowd said he would work with Councilman Adamson to prepare the contract.

Motion was made by Deputy Supervisor Baker and seconded by Councilman Adamson to move the recreation program from the school to Ransomville Free Methodist Church.

All in favor - Motion carried.

RESULT:	REPORT ISSUED
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8. Report 2020-36

Grant Writer

Grants Status Report: Projects we are currently working on:

Greenway: The current balance is \$15,857.43. The emergency phone installation is considered a park improvement (per Jim Sobjck at Niagara County) we can utilize greenway funds for the \$7,713.98. Please advise if we are moving forward with that phase.

LWRP: Final review is done. Presentation to the Town Board was made 2/10/2020 during the Town Board work session. After the Town Board review, we will request a resolution to “adopt” this plan in April. (State is conducting its 60 day review).

Fort Niagara Beach: Current Status:

1. Waiting for revised approved engineering plan from ACE & DEC.
2. Greenway Ecological Fund application was previewed on March 4th. Bernie will update at the regular Town Board meeting. Budget for the Landscaping Restoration is now Application will be submitted by March 10th with presentation in May with potential funding by July 2020. The Land restoration budget is \$93,500, which we are asking the Town Board to pass a revised resolution for that amount. (Resolution attached). This grant requires no match.

Ransomville Business Association: met with Debbie Parker and committee and review several grant opportunities to promote Ransomville Businesses. Items that were discussed:

1. Draft Main Street Revitalization Plan
2. Promotional Video
3. Street Cape Improvements
4. Programming Grants

We have received one proposal (attached) and I would recommend that we move forward with this project if the Town Board will approve.

CFA will open May 1st, 2020

Motion was made by Councilman Adamson and Councilman Ortiz to

**have Grant Writer Rotella move forward regarding the Ransomville Business Association.
All in favor - Motion carried**

The Town of Porter will submit to the Greenway Ecological Fund Standing Committee a proposal for sponsoring the Town of Porter's Fort Niagara Beach Restoration Project Grant Funding request in the amount of \$93,500.

**Motion was made by Councilman Ortiz and seconded by Councilman Adamson.
Motion carried.**

Roll call vote was taken and all present board members (Supervisor Johnston, Deputy Supervisor Baker, Councilman Adamson, Councilman White and Councilman Ortiz were in favor.

RESULT:	REPORT ISSUED
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9. Report 2020-33

Calendar of Events

Zoning Board monthly meeting will be held on March 26, 2020 at 7:00 PM

Planning Board meeting will be held on April 2, 2020 at 7:00 PM

Recreation monthly meeting will be held on April 6, 2020 at 7:00 PM

Town Board meeting will be held on April 13, 2020 at 7:00 PM

HAPPY ST. PATRICKS DAY!
(March 17th)



10. Report 2020-34

Public Comments

report

11. Report 2020-35

Town Board Comments

Motion to close the Town Board meeting at 7:45 PM was made by Deputy Supervisor Baker and seconded by Councilman White.
