



Town of Porter

Town Board Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Kara Hibbard
716-745-3730

Monday, November 7, 2022

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on November 7, 2022 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Jipp Ortiz	Town of Porter	Councilman	Present	
J. Duffy Johnston	Town of Porter	Supervisor	Present	
Jeff Baker	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Tim Adamson	Town of Porter	Councilman	Present	
Kara Hibbard	Town of Porter	Town Clerk	Present	
Kimberli Boyer	Town of Porter	Bookkeeper	Present	
Dave Burmaster	Town of Porter	Highway Superintendent	Present	
Elaine Porto	Town of Porter	Deputy Town Clerk	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Peter Jeffery	Town of Porter	Code Enforcement Officer	Present	

II. Resolutions/Reports

III. Resolutions

1. Resolution 2022-91

Preliminary Budget 2023 Public Hearing

Karran Swaze from the Youngstown Free Library was hoping that the Town Board would consider giving the library more money in the budget. She said sources have declined and they could really use the help. They have internet access there and also 2 hot spots that they loan out.

Supervisor Johnston explained that the Town gives the Ransomville library and the Youngstown library the same amount of money. We did not reduce the amount this year, we kept them the same.

Maggie Stein from the Youngstown Free library explained that minimum wage is going up and they need additional funding to support the wage increases. The library plays a vital service that is vital to the community.

Councilman Adamson asked Maggie what the foot traffic has been like at the library for the last 5 years and she said it has increased by 3 folds.

Motion to close the public hearing at 7:15 pm was made by Councilman Ortiz and seconded by Councilman White.

Motion to adopt the Preliminary Budget was made by Councilman Ortiz and seconded by Councilman White.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jipp Ortiz, Councilman
SECONDER:	Larry White, Councilman
AYES:	Ortiz, Johnston, Baker, White, Adamson

2. Resolution 2022-78

Minutes Approval

Resolution to approve the minutes of the 10/11/2022 Town Board monthly meeting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Adamson, Councilman
SECONDER:	Jeff Baker, Deputy Supervisor
AYES:	Ortiz, Johnston, Baker, White, Adamson

3. Resolution 2022-79

Acceptance of Supervisor's Report

Resolution to accept the supervisor's report from the 10/11/2022 Porter Town Board monthly meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Adamson, Councilman
SECONDER:	Jeff Baker, Deputy Supervisor
AYES:	Ortiz, Johnston, Baker, White, Adamson

4. Resolution 2022-80

Audited Vouchers

TOWN OF PORTER

WARRANT:	POST AUDIT #10A	10/31/22
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FUND	01	14,178.26
FUND	02	108.59
FUND	04	11,198.96
FUND	06	2,242.13
FUND	07	1,350.87
FUND	10	0.00
FUND	11	0.00
FUND	35	0.00

TOTAL **29,078.81**

VOUCHER 'S **30796** **THRU** **30813**

WARRANT:

POST AUDIT #10-OCT 2022 **11/3/22**

FUND	01	13,401.72
FUND	02	20,712.11
FUND	04	28,098.10
FUND	06	47,940.51
FUND	07	12,244.26
FUND	10	878.53
FUND	11	0.00
FUND	28	0.00
FUND	35	0.00

FUND

TOTAL **123,275.23**

VOUCHER 'S **30814** **THRU** **30881**

TOTAL **152,354.04**

Resolution to approve the vouchers for a total of \$152,354.04 as audited by the Porter Town Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry White, Councilman
SECONDER:	Jipp Ortiz, Councilman
AYES:	Ortiz, Johnston, Baker, White, Adamson

IV. Reports

1. Report 2022-108

Supervisor's Report

10-13 Attended the Lewiston Sewer treatment plant meeting

10-20 Had a Niagara County water board meeting

10-24 Met with Greenway bike trail at Four Mile State Park

11-3 Had zoom meeting with Advance Engineer's and New York State for the Nature trail grant

11-3 Went to Youngstown Estates and inspected the solar street light, Great job by Jim Stone

RESULT:	REPORT ISSUED
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2. Report 2022-109

Bookkeeper

Completed processing all October 2022 Vouchers & Journal Entries.

Prepared Supervisor's Monthly Report for October 2022 and distributed it to the Supervisor & Town Board members.

Completed all bi-weekly & monthly payrolls.

Completed check registers for all check payments.

Completed bank recs for the month of October and they balanced.

Completed all changes to the Tentative 2023 budget and filed the Preliminary budget with the Town Clerk.

Had employee meeting with Bene-Care representatives about new healthcare plans and submitted all employee changes to Bene-Care.

RESULT:	REPORT ISSUED
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3. Report 2022-110

Town Clerk

Completed and balanced Clerk Fee's for October = \$103.14

Completed and balanced Water Collection for October = \$43,748.02

Completed and balanced Sewer Collection for October = \$23253.62

RESULT:	REPORT ISSUED
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4. Report 2022-111

Assessor

Monthly Assessor's Report October 2022

- Continued processing completed building permits into RPSV4
- Processed property transfers for Town and Village, notified appropriate officials
- Received and posted Unpaid Water/Sewer/Refuse and Former Exempt charges to the Real Property System file, these charges will be added to the 2023 Niagara County Tax
- Transmitted totals to the Niagara County Real Property Tax Director for use with the County apportionment of the 2023 Niagara County Tax
- Participated in a webinar conducted by the NYS Assessors Assn on Tax Certiorari cases and Imagery technology
- Lena and Selah attended the joint meeting of the Niagara County Assessors Assn. and the Erie County Assessors Assn
- Lena attended an online class, *CAMA Modeling & Trending*, offered by the NYS Assessors Association for continuing education credits.
- Spoke to the Town Board at the November 17 work session to discuss the benefits of a town-wide revaluation project
- Selah attended an online class, *Administration of Property Tax Exemptions*, offered by the NYS Assessors Association
- Conducted building permit field review on 52 Town parcels and 4 Village parcels

Sales of note, which will affect our equalization rate going forward:

3053 Dickersonville Rd	AV \$251,400	Sale Price \$562,000
1149 Balmer Rd	AV \$83,000	Sale Price \$240,000

365 Brentwood Dr	AV \$152,300	Sale Price \$335,000
2646 New Rd	AV \$81,000	Sale Price \$202,000
1459 Sunrise Ln	AV \$228,900	Sale Price \$452,000
1809 Lake Rd	AV \$338,800	Sale Price \$1,600,000
3610 Ransomville Rd	AV \$80,000	Sale Price \$165,000
3271 Porter Ctr Rd	AV \$69,900	Sale Price \$150,000
917 Balmer Rd	AV \$87,500	Sale Price \$203,000
347 Oak St	AV \$68,000	Sale Price \$175,000
347 Lockport St	AV \$163,800	Sale Price \$370,000

RESULT:	REPORT ISSUED
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5. Report 2022-112

Building Inspector/Code Enforcement Officer

- ♦ Reviewed and issued ten (10) **Building Permits** for the month of **October**.
- ♦ Received, Inspected, and followed up on eleven (11) **New** formal **Complaint/Violations**
- ♦ Completed twenty-three (23) **inspections** for Permits & Complaints.
- ♦ Coordinated/Reviewed **Planning and Zoning Board applications** and Documentation.
- ♦ Prepared information and participated in the regular **Planning Board** meeting on **October 6, 2022**.
- ♦ Prepared information and participated in the regular **Zoning Board** meeting on **October 27, 2022**.
- ♦ Attended **Justice Court** for pending Zoning enforcement cases.
- ♦ Participated in a meeting with Clean Energy Communities Coordination persons with Supervisor Johnston.

RESULT:	REPORT ISSUED
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6. Report 2022-113**Highway**

Highway

1. Completed Brush Pickup for the month.
2. Completed pipe jog 18F & Setting DI Box
3. Completed mowing cemeteries
4. Completed Servicing Trucks
5. Fixed Potholes & driveways with the Hot Box Blacktop
6. Completed NYS Inspections on all Tandems (S & S)
7. Fox Fence drilled a hole for New Solar Light in Youngstown Estates Corner Riverview & Dansworth.
8. Completed putting light pole & lights up.
9. Sunnking picked up Electronics
10. Put plow frames on trucks ready for winter.

Water & Sewer

1. Completed water meter readings for the month
2. Completed winterizing fire hydrants for winter
3. Completed serving sewer lift stations (changed filter & greased)

Drainage

1. Mowed ditches & creeks with boom mower
2. Excavator removed trees & debris from creeks
3. Dan Truesdale completed drainage Collingwood Estates & Ransomville removing big tree Braley Rd. east of Ransomville Road

Porter on Lake

1. Mowed park all set for winter.

RESULT:	REPORT ISSUED
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7. Report 2022-114**Recreation**

- Yoga is held every week at the Youngstown Village Center (Red Brick). The classes are free and open to the public. The schedule is:

Tuesdays at 9:30am - Chair Yoga

Tuesdays at 6:30pm - All Level Yoga

Wednesdays at 6:30pm - Gentle Yoga

- Story Hour is held at the Youngstown Library on Tuesdays and the Ransomville Library on Wednesdays. The weekly program has sessions both days at 9:30am and 11:00am.
- Our next meeting is Monday, November 7, 2022 at 6:00pm at Town Hall. Information from this meeting will be included in our December Town Board Report.

RESULT:	REPORT ISSUED
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8. Report 2022-115

Calendar of Events

12-1-2022	-	Planning Board monthly meeting
12-12-2022	-	Town Board monthly meeting.
?	-	Zoning Board monthly meeting
?	-	Recreation monthly meeting

RESULT:	REPORT ISSUED
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9. Report 2022-116

Public Comments

-Ed Barbiero thanked the Town Board and especially Councilman Adamson for all the work that was put into the solar light. He appreciated what the Town put in. They did raise dues a little bit for the home owners association for the extra \$600.

Todd Schwartz also thanked the Town Board for the solar light. He said that it's in front of his daughter's house and it lights up the area perfectly.

Highway Superintendent Burmaster asked who was going to maintain the light?

Attorney Dowd stated that there is not a lighting district in Youngstown.. For example, Chris Guard's sub division. It lights go out, they're replaced by the home owners association.

Supervisor Johnston said "let's hope it lasts for a while and we'll see what happens".

-Wally Nowacki asked Supervisor Johnston about the sign that he spoke with him about in the Spring.

Supervisor Johnston said he is still waiting for Wally to give him the guy's #.

Karen Cline - 3022 Creek road explained that she was here to follow up on he letter she sent to the Supervisor and the Town Board.

She feels that putting things in bags is not environmentally friendly and she would like to know if there is a place in the Town where she can put yard waste.

Supervisor Johnston said that Modern deals with that, that is why the leaves are in clear bags.

After much discussion, Councilman Adamson offered to look into it and see what can be done.

-Rusty Tower asked the Board if its possible to get a portable toilet at the park now that the bathrooms are closed for the winter.

Superintendent Burmaster responded by saying "we have never had them in the past".

Councilman Adamson said he will talk with Modern about it.

Motion to adjourn the meeting at 8:00 PM was made by Councilman Ortiz and seconded by Councilman White.

RESULT:	REPORT ISSUED
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10. Report 2022-124

Town Board Comments

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