



Town of Porter

Town Board Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174
TownofPorter.Net

Kara Hibbard
716-745-3730

Monday, November 8, 2021

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on November 8, 2021 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

| Attendee Name | Organization | Title | Status | Arrived |
|-------------------|----------------|-------------------|---------|---------|
| Jipp Ortiz | Town of Porter | Councilman | Present | |
| J. Duffy Johnston | Town of Porter | Supervisor | Present | |
| Jeff Baker | Town of Porter | Deputy Supervisor | Present | |
| Larry White | Town of Porter | Councilman | Absent | |
| Tim Adamson | Town of Porter | Councilman | Present | |
| Kara Hibbard | Town of Porter | Town Clerk | Present | |
| Kimberli Boyer | Town of Porter | Bookkeeper | Present | |
| Elaine Porto | Town of Porter | Deputy Town Clerk | Present | |
| Mike Dowd | Town of Porter | Attorney | Present | |
| Bernie Rotella | Town of Porter | Grant Writer | Present | |

II. Resolutions/Reports

III. Resolutions

1. Resolution 2021-83

Dedication of RunawayBay Subdivision

Resolution for the dedication of Dockside Dr. and Castaway Court in Runaway Bay Subdivision.

RESOLUTION ACCEPTING DEDICATION OF DEDICATION AND CONSENTING TO THE DEDICATION OF DOCKSIDE DRIVE RUNAWAY BAY SUB-DIVISION

WHEREAS, 3881 RIVER Road, LLC, a New York limited liability company having an office at 3755 River Road, Tonawanda New York ("Grantor") is the owner of a certain subdivision in the Town of Porter (the "Town") known as Runaway Bay; and

WHEREAS, Grantor previously has received Subdivision Approval for the Runaway Bay subdivision (the "Subdivision"), conditioned upon Grantor offering to cede to the Town a

roadway and/or portion of a roadway depicted as Dockside Drive on the Subdivision map, which map has been filed with the Niagara County Clerk; and

WHEREAS, this offer is subject to the Grantor releasing Dockside Drive and Castaway Court to the Town by a document to be reviewed and approved by the Town Attorney; and

WHEREAS, Grantor will also be required to show it has clear title and a recent tax lien search, which showed no liens against the property to be offered for dedication, said items to be approved reviewed by the Town Attorney; and

WHEREAS, the Town Engineer has reviewed a survey of the property to be dedicated found it to be acceptable; and

WHEREAS, the Town Engineer has provided a written review of the property to be dedicated, found no issue therewith; and

WHEREAS, the Town Highway Superintendent has provided a written review of the property to be dedicated; and

WHEREAS, Grantor has agreed to promptly file the Irrevocable Offer of Cession with the Niagara County Clerk; and

WHEREAS, as a condition of the acceptance of the Offer of Cession, Grantor also has agreed to post a maintenance bond in the amount acceptable to the Town to be used to repair the defects or issues, if any, found in Dockside Drive and Castaway Court, that may arise following the dedication; and

WHEREAS, the Town Board finds that it is in the interest of the Town of Porter and its residents that the Irrevocable Offer of Cession of Dockside Drive and Castaway Court be accepted by the Town, and further finds that it is in the interest of the Town of Porter and its residents that the Town Board Consent to the Dedication of Dockside Drive and Castaway Court;

NOW THEREFORE BE IT RESOLVED, that the foregoing WHEREAS paragraphs are incorporated herein by reference and adopted; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Porter finds that there has been substantial compliance with the Town Code of the Town of Porter concerning the dedication of roads; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Porter further finds that it is in the interest of the Town of Porter and its residents that the Irrevocable Offer of Cession of Dockside Drive and Castaway Court be accepted by the Town; and

BE IT FURTHER RESOLVED, that the Irrevocable Offer of Cession of Dockside Drive and Castaway Court by Grantor in favor of the Town be, and hereby is, accepted; and

BE IT FURTHER RESOLVED, that upon all of the foregoing, Town Board of the Town of Porter hereby gives its consent to the Town Superintendent of Highways to make an order laying out the lands described in said Irrevocable Offer of Cession, to wit, Dockside Drive and Castaway Court, for highway purposes, in accordance with the provisions of the Highway Law and other statutes applicable thereto, subject to and strictly conditioned upon, the condition set forth above, and authorizes the Town Supervisor to execute a Consent of the Town Board to Highway Dedication for Dockside Drive and Castaway Court, similar in form and substance to the draft consent attached hereto.

Roll call: Supervisor Johnston, yes; Deputy Supervisor Baker, yes; Councilman Adamson, yes; Councilman Ortiz, yes; Councilman White, absent.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Tim Adamson, Councilman |
| SECONDER: | Jeff Baker, Deputy Supervisor |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

2. Resolution 2021-84

Minutes Approval

Resolution to approve the minutes of the October 12, 2021 Town Board meeting

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jipp Ortiz, Councilman |
| SECONDER: | Jeff Baker, Deputy Supervisor |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

3. Resolution 2021-85

Audited Vouchers

TOWN OF PORTER

WARRANT: POST AUDIT #10A - OCT, 2021 10/31/21

| | | |
|-------------|-----------|-----------|
| FUND | 01 | 3,345.03 |
| FUND | 02 | 182.75 |
| FUND | 04 | 1,790.15 |
| FUND | 06 | 868.11 |
| FUND | 07 | 48,761.40 |
| FUND | 10 | 0.00 |
| FUND | 11 | 0.00 |
| FUND | | |

| | | | |
|-------------------|----------------------|--------------------------|----------------|
| TOTAL | | <u>54,947.44</u> | |
| VOUCHER 'S | 29555 | THRU | 29579 |
| WARRANT: | | | |
| | #11 NOV, 2021 | | 11/5/21 |
| FUND | 01 | 25,748.21 | |
| FUND | 02 | 27,460.09 | |
| FUND | 04 | 26,178.71 | |
| FUND | 06 | 7,353.07 | |
| FUND | 07 | 2,086.47 | |
| FUND | 10 | 828.40 | |
| FUND | 11 | 0.00 | |
| FUND | 28 | 0.00 | |
| FUND | 35 | 0.00 | |
| TOTAL | | <u>89,654.95</u> | |
| VOUCHER 'S | 29580 | THRU | 29639 |
| TOTAL | | <u>144,602.39</u> | |

Resolution to approve the vouchers as audited by the Porter Town Board

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Tim Adamson, Councilman |
| SECONDER: | Jeff Baker, Deputy Supervisor |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

4. Resolution 2021-86

Supervisor's Report

Resolution to accept the Supervisors Report from 10/12/21

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jeff Baker, Deputy Supervisor |
| SECONDER: | Tim Adamson, Councilman |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

5. Resolution 2021-87**Resolution to Set Year End Meeting and Organizational Meeting**

Resolution to set the Town of Porter Board's year-end meeting for Thursday, December 30, 2021 at 3:00 pm and to set the organizational meeting for Monday, January 03, 2022 at 3:00 pm.

Roll call: Supervisor Johnston, yes; Deputy Supervisor Baker, yes; Councilman Adamson, yes; Councilman Ortiz, yes; Councilman White, absent.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jipp Ortiz, Councilman |
| SECONDER: | Tim Adamson, Councilman |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

6. Resolution 2021-88**Opposition to the "EARMUFF" Congressional District for the Town of Porter**

RE: OPPOSITION TO THE "EARMUFF" CONGRESSIONAL DISTRICT FOR THE TOWN OF PORTER

WHEREAS, because of the federal decennial census, New York State must redraw district lines for the United States House of Representatives, and

WHEREAS, the New York State Independent Redistricting Commission is presently accepting public comment on the redrawing of congressional districts in New York State, and

WHEREAS, since 2013, all residents of Porter have lived in the 27th Congressional District, and

WHEREAS, Porter's placement within this district has been wholly and entirely proper, given that the county contains a mix of village and rural areas with many shared interests, and

WHEREAS, from 2003 to 2012, Porter was situated within the "Earmuff District," which connected our town to metropolitan and suburban Rochester more than 80 miles to the east, and

WHEREAS, the "Earmuff District" stretched from the east side of Buffalo, north through the town and city of Tonawanda north to Niagara Falls, through Niagara, Lewiston, and Porter, then east across the shores of Lake Ontario, through portions of 10 towns in Niagara, Orleans and Monroe counties, including the city of Rochester and additional towns to that city's southeast, and

WHEREAS, inclusion in the "Earmuff District" clearly violated the generally accepted criteria for good-government redistricting, particularly in terms of compactness and preservation of communities of interest, and

WHEREAS, draft maps have recently circulated in various publications which have suggested that - solely for

partisan political purposes - the state of New York should re-establish an "Earmuff District" that would reunite the town of Porter, among other Niagara Frontier localities, with the city of Rochester, and

WHEREAS, it is incumbent upon this Town Board to make its voice heard on behalf of town residents as critical decision-making lies ahead in terms of congressional redistricting,

NOW, THEREFORE, BE IT

RESOLVED, that in the congressional redistricting process, the Town of Porter does hereby discourage any effort to re-establish a so-called "Earmuff District" connecting any portion of the Niagara Frontier to the city of Rochester, and be it further

RESOLVED, that this Honorable Body does hereby encourage decision-making authorities, including but not limited to the New York State Independent Redistricting Commission, the New York State Legislative Task Force on Demographic Research and Reapportionment and/or the New York State Legislature to reject all efforts to re-establish a so-called "Earmuff District," or any district which seeks to similarly connect the Buffalo and Rochester metropolitan areas, and be it finally

RESOLVED, that certified copies of this resolution be sent to the New York State Independent Redistricting Commission (250 Broadway, 22nd Floor, New York, NY 10007), the New York State Legislative Task Force on Demographic Research and Reapportionment (250 Broadway, Suite 2100, New York, NY 10007), the Speaker of the New York State Assembly and the Majority Leader of the New York State Senate, and to the local offices of the Representatives in Congress in New York's 26th and 27th Congressional Districts.

Motion was made by Councilman Adamson and seconded by Deputy Supervisor Baker.

Roll call: Supervisor Johnston, yes; Deputy Supervisor Baker, yes; Councilman Adamson, yes; Councilman White, absent; Councilman Ortiz, yes.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Tim Adamson, Councilman |
| SECONDER: | Jeff Baker, Deputy Supervisor |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

7. Resolution 2021-89

Community Development Block Grant

RESOLUTION

At a regular meeting of the Town of Porter Town Board held on November 8, 2021 it was determined that;

WHEREAS, a Community Development Block Grant (CDBG) # 9421T220-17 was awarded to the Town of Porter New York for the purpose of lakefront bank stabilization improvements on Town of Porter property and;

WHEREAS, a Comprehensive Monitoring Report was conducted by the New York State Office of Community Renewal which identified a deficiencies in the Town of Porter's administration of the grant related to required notices and grievance procedures in compliance with the American's with Disabilities Act (the "Act"), grant disbursement requirements and file maintenance requirements, and;

WHEREAS, the Town Board intends to comply with all CDBG grant administration requirements; it is

RESOLVED, that the Town Board publish and maintain for future public review the following Notice in compliance with the Section 504 of the Act of 1973 as amended,

"NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Porter will not discriminate against qualified individuals with disabilities on the basis of disability in its services, program, or activities.

Employment: The Town of Porter, New York does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The Town of Porter, New York will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Town of Porter, New York programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Town of Porter, New York will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Town of Porter, New York offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Porter, New York, should contact the office of the Town of Porter, Town Clerk, 3265 Creek Road, Youngstown, New York 14174, (716) 745-3730 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the Town of Porter, New York to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of The Town of Porter, New York is not accessible to persons with disabilities should be directed to the Town of Porter, Town Clerk, 3265 Creek Road, Youngstown, New York 14174, (716) 745-3730.

The Town of Porter, New York will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs. ", and it is further,

RESOLVED, that the Town of Porter adopt the following grievance procedure for any persons wishing to file a complaint in the event an alleged violation of the Act,

"GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Town of Porter, New York. Employment related complaints of disability discrimination are covered elsewhere, in policies available from the human resources office of the Town of Porter, New York.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. No particular format of the complaint is required. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted in writing by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Michael J. Dowd, Attorney for the Town of Porter
Town of Porter Town Hall
3265 Creek Road
Youngstown, New York 14174

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Town of Porter and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the agency head or his/her designee.

Within 15 calendar days after receipt of the appeal, the agency head or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with the agency's final resolution of the complaint, or indicating that the matter has been returned to the ADA Coordinator for further action. If further response is indicated, the complainant will be contacted within 15 calendar days.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the agency head or his/her designee, and responses from these two offices will be retained by the Town of Porter, New York for at least three (3) years.", and it is further;

RESOLVED, That the Town of Porter insure that all future grant disbursements for CDBG grants awarded to the Town are disbursed within five business of the date of the Town of Porter's receipt of grant funds; and it is further

RESOLVED, That to Town of Porter follow all CDBG program requirements by retaining documents on-site and organizing files in a way that allows for proper review of project information.

Motion made by Deputy Supervisor Baker and seconded by Councilman Adamson

Roll call: Supervisor Johnston, yes; Deputy Supervisor Baker, yes; Councilman Adamson, yes; Jipp Ortiz, yes; Councilman White, absent.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jeff Baker, Deputy Supervisor |
| SECONDER: | Tim Adamson, Councilman |
| AYES: | Jipp Ortiz, J. Duffy Johnston, Jeff Baker, Tim Adamson |
| ABSENT: | Larry White |

IV. Reports**1. Report 2021-127****Supervisor's Report**

10-19 Went to the Youngstown dog park ribbon cutting
10-20 Had a Climate smart zoom meeting
10-21 Had a Niagara County Supervisor and water board meeting
10-26 Went to Barker Outdoors ribbon cutting in Youngstown
10-26 Had a meeting with the Town's Insurance Co
10-29 Met with Eagle scout Robert on the bridge for nature trail
11-4 Had Niagara County Hazard zoom meeting

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| RESULT: | REPORT ISSUED |
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2. Report 2021-128**Bookkeeper**

Completed processing all October 2021 Vouchers & Journal Entries.

Prepared Supervisor's Monthly Report for October 2021 and distributed it to the Supervisor & Town Board members.

Completed all bi-weekly & monthly payrolls.

Completed check registers for all check payments.

Completed bank recs for the month of October and they balanced.

Met with Bene-Care Rep and current town employees about the health insurance available.

Attended the Town Sexual Harassment Training on Oct. 18th.

Attended the Tentative Budget Meeting on Oct. 26th.

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| RESULT: | REPORT ISSUED |
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3. Report 2021-129

Town Clerk

Water for the month of October = \$45,884.08

Sewer for the month of October = \$15,578.90

Clerk Fees = \$702.51

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| RESULT: | REPORT ISSUED |
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4. Report 2021-130

Assessor

Monthly Assessor's Report October 2021

- Continued processing completed building permits into RPSV4
- Processed property transfers for Town and Village
- Notified appropriate officials of changes in ownership, mailing addresses, etc

- Received and posted unpaid water, sewer, and town charges to the Real Property System file, these charges will be added to the 2022 Niagara County Tax
- Lena and Selah attended the Niagara County Assessors Assn. monthly meeting
- Conducted building permit field review on 49 Village parcels
- Transmitted totals to the Niagara County Real Property Tax Director for use with the County apportionment of the 2022 Niagara County Tax
- Attended mandatory sexual harassment training at the Town

Sales of note, which will affect our equalization rate going forward:

| | | |
|---------------------------|---------------|----------------------|
| 550 Main St | AV \$133,000 | Sale Price \$575,000 |
| 437 Riverview Dr | AV \$368,480 | Sale Price \$633,000 |
| 3327 East Ave | AV \$179,500 | Sale Price \$380,000 |
| 220 Lake Rd | AV \$196,500 | Sale Price \$385,000 |
| 2634 Lockport Rd | AV \$68,900 | Sale Price \$136,000 |
| 3492 Creek Rd | AV \$90,000 | Sale Price \$220,000 |
| 1451 Sunrise Ln | AV \$253,900 | Sale Price \$425,000 |
| 2633 Youngstown-Wilson Rd | AV \$ 120,100 | Sale Price \$224,500 |
| 326 Riverview Dr | AV \$141,600 | Sale Price \$289,500 |

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| RESULT: | REPORT ISSUED |
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5. Report 2021-131

Building Inspector/Code Enforcement Officer

- ◆ Reviewed and Issued **Building Permits**; per attached Permit Report; seven (7) permits have been issued in the month of **October**.
- ◆ Received, Inspected, and followed up on **new Complaint/Violations**; per attached Complaint report; five (5) **New** formal concerns have been processed.
- ◆ Completed eighteen (20) **inspections** for Permits & Complaints.
- ◆ Coordinated/Reviewed any/all **new Planning and Zoning Board applications** and documentation, with the respective Board(s) personnel.

- ◆ Prepared information and participated in the regular **Planning Board** meeting on **October 7, 2021**.
- ◆ Prepared information and attended the regular **Zoning Board** meeting on **October 28, 2021**.
- ◆ Completed 2 hours of online training on **October 22, 2021** - Construction Fire Safety.
- ◆ Revised the language on the **Rural Residential Business proposed LL8 of 2021** - revision is intended to address Town Board concerns and invoke discussion with the Planning & Zoning Boards, as requested by the Town Board.
- ◆ Reviewed and evaluated the **Zoning map amendment petitioned by Larry Weibert** at Creek Lane area; as the Niagara County Planning Board has tabled their determination/Recommendations until November 15, 2021, meeting of the NCPB.
- ◆ Coordinated documentation for the **Runaway Bay Subdivisions'** Public Improvement Dedication.
- ◆ Attended **Court** for Zoning Compliance cases on October 13, 2021.

Permit Report - *October 2021*

| <u>Number</u> | <u>Issue Date</u> | <u>Owner</u> | <u>Permit type</u> | <u>Parcel Location</u> | <u>SBL #</u> |
|---------------|-------------------|-------------------------|---------------------------|------------------------|-----------------|
| 085-21 | 10/4/2021 | Stephen Schultz | Pole Barn | 3593 Ransomville Rd | 62.10-3-39 |
| 086-21 | 10/19/2021 | James Wegener | Fence | 985 Meadow Dr | 46.03-1-22 |
| 087-21 | 10/22/2021 | Wayne Harden | Deck | 1137 Balmer Rd | 60.00-2-37 |
| 088-21 | 10/22/2021 | Sean M. Hannam | Deck | 2582 Lockport Rd | 62.14-1-36.1 |
| 092-21 | 10/27/2021 | Rebecca Adams | Single Family Dwelling | 213 Dockside Dr | 73.06-2-4 |
| 099-21 | 10/20/2021 | David Brooks | Alteration/Remodel | 1645 Lake Rd | 33.13-1-10 |
| 100-21 | 10/29/2021 | Global Tower Assets LLC | Commercial Alteration/Add | 2792 Dickersonville Rd | 33.00-2-11.1/CT |

COMPLAINT REPORT - *OCTOBER 2021*

| <u>Number</u> | <u>Issue Date</u> | <u>Owner</u> | <u>Complaint type</u> | <u>Parcel Location</u> | <u>SBL #</u> |
|---------------|-------------------|-------------------------|---------------------------|------------------------|----------------|
| 081-21 | 10/04/21 | David Rodgers | Junk Vehicles | 2405 Braley Rd | 48.00-1-37.1 |
| 082-21 | 10/04/21 | 3360 East Ave LLC | Non-conforming use | 3360 East Ave | 45.00-1-42.2 |
| 083-21 | 10/05/21 | Mackey Family Rev Trust | Unsafe Building | 3881 River Rd | 59.00-1-13.211 |
| 084-21 | 10/05/21 | Alan Bowers | Property Maintenance | 2541 Lake Rd | 21.18-1-42 |
| 085-21 | 10/25/21 | Lynn Bahringer | Activity without a Permit | 3957 River Rd | 73.10-1-4 |

RESULT: REPORT ISSUED

6. Report 2021-132

Highway

HIGHWAY SUPT. REPORT FOR OCTOBER 2021

HIGHWAY

1. Completed mowing roadsides
2. Sent trucks to Lewiston and Niagara County for paving.
3. Completed mowing cemeteries.
4. Completed brush for the month.
5. Completed putting plow frames on trucks and serviced salters to go thru winter months.

WATER & SEWER

1. Completed water meter readings for the month.
2. Repaired Fire Hydrants on Youngstown-Lockport Road and Balmer Road
3. Completed service at lift stations.
4. Cummins completed servicing generators.
5. Completed servicing Fire Hydrants for year.

DRAINAGE

1. Completed cleaning ditch at KIPO.
2. Completed mowing ditches & creeks for the month
3. Still removing debris from creek and ditches.

Porter on the Lake

1. Turned water off at the Park, serviced bathrooms for the year
2. Completed mowing for the month
3. Completed garbage for month

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| RESULT: | REPORT ISSUED |
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7. Report 2021-133

Recreation

- Story Hour continues at the Youngstown Library on Tuesdays and at the Ransomville Library on Wednesdays. The weekly program has sessions both days at 9:30am and 11:00am.

- Yoga continues at the Cora Gushee Room in the Youngstown Village Center. The schedule is:
Tuesdays at 4:30pm - Chair Yoga
Tuesdays at 6:30pm - Floor Yoga
Wednesdays at 6:30pm - Floor Yoga
Fridays at 9:30am - Chair Yoga
- Kathy Zasucha has resigned from her position effective November 1, 2021. The Commission greatly appreciates her 23 years of dedicated service to the Town's Recreation Program.
- Our next meeting is Monday, December 6, 2021 at 6:00pm at Town Hall.

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| RESULT: | REPORT ISSUED |
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8. Report 2021-134

Grant Writer

Bernie said he needs to work with Attorney Dowd on the Community Block Development Grant.

The Town might qualify for a grant for the senior van. It needs to be put in now.

Councilman Adamson asked Bernie if he could possibly do a couple projects for Fort Niagara.

Archives open in Spring for possible grant for the records room.

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| RESULT: | REPORT ISSUED |
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9. Report 2021-135

Calendar of Events

12/2/21 - Monthly Planning Board meeting at 7:00 PM

- 12/6/21 - Monthly Recreation meeting at 6:00 PM
- 12/18/21 - Monthly Zoning Board meeting at 7:00 PM
- 12/13/21 - Monthly Town Board meeting at 7:00 PM

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| RESULT: | REPORT ISSUED |
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10. Report 2021-136**Public Comments**

Wally Nowacki thanked the Highway Dept. and the Town Board for doing the needed repairs.

He still needs hotel signs on public roads.

Supervisor Johnston told Wally to have his wife email him the information and he will make a call and try to push it forward.

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| RESULT: | REPORT ISSUED |
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11. Report 2021-137**Town Board Comments**

report

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| RESULT: | REPORT ISSUED |
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