



# Town of Porter

## Work Session

### ~ Minutes ~

3265 Creek Road  
Youngstown, NY 14174  
[TownofPorter.Net](http://TownofPorter.Net)

Barb Dubell  
716-745-3730

Monday, October 17, 2016

6:00 PM

Town Hall Auditorium

## I. Call to Order

6:00 PM Meeting called to order on October 17, 2016 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived	Departed
Mert Wiepert	Town of Porter	Supervisor	Present		
Larry White	Town of Porter	Deputy Supervisor	Present		
Thomas Baia	Town of Porter	Councilman	Present		
Jeff Baker	Town of Porter	Councilman	Present		6:32 PM
Joe Fleckenstein	Town of Porter	Councilman	Present		
Barb Dubell	Town of Porter	Town Clerk	Present		
Kara Hibbard	Town of Porter	Deputy Town Clerk	Present		
Scott Hillman	Town of Porter	Highway Superintendent	Present		
Norm Ault	Town of Porter	Bookkeeper	Present		

## II. Reports

### 1. Report 2016-202

#### Review of the 2017 Budget

**The Town Board reviewed the 2017 budget.**

Councilman Fleckenstein touched on several items:

**Systems Manager:** Wants to make changes to the website, it is very cumbersome. It is never kept up to date. Wants to set aside the money and get a web designer in here. It needs to be updated daily. It's not user friendly at all. The Town Clerk will get the names of the designers that other towns use.

**Part-time/full time:** Make the building inspector full time, get a full time secretary that would work with the building Inspector and the assessor. Have a part-time assessor that will also do the tax collection. I looked into Cambria tax collecting and the assessor is part time and she does both jobs. Our towns are about the same size.

Councilman Baker: I want a full-time building inspector code enforcement. I'm tired of the way everything is. 90 percent of what we do every month is because of things he doesn't do. He's not putting in the time he is getting paid for.

Supervisor Wiepert: We should check with Civil Service, we are going to eliminate 2 part-time jobs and make one full time.

Councilman Fleckenstein: In order to do this money wise, this will all fit. If we move these jobs around the money will work in the budget that we have. Take 3 part-time jobs and one full-time and you eliminate them, then you add 2 full-time and one part-time. You're making the assessor part-time. If we are not going to do a re-val, which I don't see us doing right now, there is no reason to have a full time assessor. You need a good full time secretary to take up the slack between the two jobs.

This is something for the Organizational Meeting that we have to be prepared to make a decision at that point, but right now as far as the budget we want to make sure we have that money available. We need to re-do the numbers because there will be different rates.

**Highway:**

They would like to rename the boot allowance to "work wear". If they need something for the job they would like to use the \$175 for that.

They are getting 40 hours comp time now they would like to up that to 80 hours if they were allowed to do that.

Supt Hillman: Basically they take the overtime or they take it in comp time. It's banked for them until the end of the year if they don't use up the comp time they get paid for it anyway.

**Employee Issue:**

Councilman Fleckenstein: There is an employee taking hour lunch when everyone else takes a half hour. When is all the extra time being made up? I want to see all the time sheets for everyone. If the bookkeeper is signing it then he's liable. The highway guys punch a time clock. There are two employees that are derelict in their duties. It's terrible that you can't trust people.

As a taxpayer and as a councilman we are supposed to watch our taxpayer's money, and this is part of watching. When you pay someone for a job you should expect them to do the job and do the job for the hours they are getting paid for.

**Water Tower:**

Supt. Hillman: Waiting for the water model. Our capacity for the water tanks right now is 50,000 here and 100,000 for Ransomville. The health department would like you to have a one day supply. They figure that we should go with half million gallon tank and then you'd be safe, you would have almost 2 full days of supplies. We won't know until he has completed all of his preliminaries on the water model then they may come back and say you can get away with 475,000 or 400,000.

**Surplus Money:**

The town has some surplus money, should the town take some money for a generator? One that would be big enough to run the whole building with natural gas would be about \$60,000-\$65,000.

**X-Ray Machine:**

Councilman Fleckenstein: An x-ray machine for purses and bags and get this one replaced or fixed. If you put the bag on the table as your going thru it this one doesn't pick it up. They just squeeze the bags the check them. They cost about \$8,000.

Supervisor Wiepert: Let's talk to Truesdale about that and see what he thinks.

**Water Lines:**

Councilman Fleckenstein: We need water lines in this town; we have 5 - 6 miles that need to be replaced.

Supt. Hillman: In front of Youngstown Estates, Meadow and Manor and Parker Road those are all cast iron and need to be replaced. A portion of Collingswood is cast iron.

**Lift Stations Swain Road & Lake Road:**

Supt. Hillman: There are plugged valves on Lake Road, both wet wells. The one on Swain Road is going to be critical, it's made of concrete. The one on Swain Road is the biggest one in town and that's two 75 HP motors. It's something we need to address. The one on Lake Road, the flood valves that shut the pumps, we can get them closed about 99% of the way but when you trying to work on a pump that the cavity is continuing to fill, it gets a little difficult. You can fix what's there but it's expensive. I'll discuss it with Kester I'm sure he's got contractors that do that type of work and give me some realistic prices.

**Water Meter:**

The original trace read transponders that are in the sewerred areas, some of them are pushing 14-15 years old and are starting to experience some failures. The software that is used to download the information is not going to be supported that anymore. They do offer a new and improved version and I budgeted for that, \$6,300 to upgrade that part and about \$62,000 to purchase enough Orion's.

**Time Warner:**

We are running 2 years without a contract. We need 100% of the town to get service.

There will be a **Work Session** next Monday, October 24, 2016 at 6:00 PM to go over the changes to the budget.

**The Town Board set the Public Hearing for 7:00 PM, October 24<sup>th</sup>, 2016.**

**Motion made by Councilman Fleckenstein and seconded by Councilman Baia. Motion carried.**

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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