



Town of Porter

Year End Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Barb DuBell
716-745-3730

Wednesday, December 28, 2016

3:00 PM

Town Hall Auditorium

I. Call to Order

3:00 PM Meeting called to order on December 28, 2016 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Larry White	Town of Porter	Deputy Supervisor	Present	
Thomas Baia	Town of Porter	Councilman	Present	
Jeff Baker	Town of Porter	Councilman	Present	
Barb DuBell	Town of Porter	Town Clerk	Present	
Kara Hibbard	Town of Porter	Deputy Town Clerk	Absent	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Mary Siegrist	Town of Porter	BOOKKEEPER	Present	
Mike Dowd	Town of Porter	Attorney	Present	

II. Resolutions/Reports

1. Resolution 2016-123

Authorization to Spend 2017 Highway Funds

Resolution authorizing Highway Superintendent Scott Hillman to spend \$406,383.00 for General Repairs in 2017 to the Town of Porter Highways.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Councilman
SECONDER:	Larry White, Deputy Supervisor
AYES:	Mert Wiepert, Larry White, Thomas Baia, Jeff Baker

2. Resolution 2016-124

Audited Vouchers

Authorization to pay the following vouchers:

TOWN OF PORTER

WARRANT: # 12 - A		DECEMBER, 2016	12/28/16
FUND	01	11,381.12	
FUND	02	1,892.28	
FUND	04	38,958.35	
FUND	06	2,876.05	
FUND	07	53,811.59	
TOTAL		<u>108,919.39</u>	
VOUCHER 'S	23062	THRU	23133

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Larry White, Deputy Supervisor
AYES:	Mert Wiepert, Larry White, Thomas Baia, Jeff Baker

3. Report 2016-250

Recreation Report

RE: December Recreation Report

- We request that Ed McGreevy be re-appointed by the Town Board to a 7 year term as Recreation Commissioner. His term currently expires December 31, 2016.
- The following re-appointments for 2017 were approved by the Commission:
 - Kathy Zasucha, Recreation Director
 - Sharon Rugg, Story Hour Director
 - Amanda Shackelford, Assistant Story Hour
 - Heidi Lauger, Assistant Story Hour
 - Lisa Hastings, Secretary/Treasurer
- We received a letter of resignation from Andy Sharpe, Assistant Recreation Director, effective at the end of December 31, 2016. We will address this vacancy at our next meeting, which will be Monday, January 9, 2017 at 7:00pm.
- We request the Town Board approve transferring all remaining 2016 Recreation money into our Recreation Reserve.

RESULT:	REPORT ISSUED
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4. Resolution 2016-127

Recreation Appointments 2017

- Re-appoint that Ed McGreevy to a 7 year term as Recreation Commissioner. His term currently expires December 31, 2016.
- The following re-appointments for 2017 were approved by the Commission:

Kathy Zasucha, Recreation Director

Sharon Rugg, Story Hour Director

Amanda Shackelford, Assistant Story Hour

Heidi Lauger, Assistant Story Hour

Lisa Hastings, Secretary/Treasurer

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Thomas Baia, Councilman
AYES:	Mert Wiepert, Larry White, Thomas Baia, Jeff Baker

5. Resolution 2016-125

Budget Adjustments

2016 Budget Adjustments:

01	1110	0001	2016 BUDGET ADJUSTMENTS			(500.00)
01	1110	0002				(500.00)
01	1110	0004			1,000.00	
01	1330	0002				(300.00)
01	1330	0004			300.00	
01	1220	0001			13,250.00	
01	1990	0004				(13,250.00)
'01	1340	0001			211.00	

01	1340	0004			37.00	
01	1990	0004				(248.00)
01	1355	0002			595.00	
01	1355	0004				(595.00)
01	1410	0004			1,200.00	
01	1410	0002				(1,200.00)
01	1420	0004			2,700.00	
01	1990	0004				(2,700.00)
01	1620	0002			13,280.00	
01	1620	0004				(13,280.00)
01	1620	0004			3,000.00	
01	1990	0004				(3,000.00)
01	1910	0004			1,280.00	
01	1990	0004				(1,280.00)
01	5132	0002			470.00	
01	5132	0004				(470.00)
01	8810	0001			184.00	
01	8810	0004				(184.00)
01	9040	0008				(2,800.00)
01	9030	0008			500.00	
01	9045	0008			2,300.00	
02	1440	0004			11,000.00	
02	1990	0004				(11,000.00)
02	8010	0001			310.00	
02	1990	0004				(310.00)
02	8020	0001			1,822.00	
02	8020	0004			2,700.00	
02	1990	0004				(4,522.00)
04	5140	0001			199.00	
04	5140	0004			323.00	
04	5110	0004				(522.00)
04	9045	0008			1,700.00	
04	9060	0008				(1,700.00)
06	9045	0008			1,450.00	
06	9060	0008				(1,450.00)
07	9045	0008			475.00	
07	9060	0008				(475.00)
					60,286.00	(60,286.00)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry White, Deputy Supervisor
SECONDER:	Jeff Baker, Councilman
AYES:	Mert Wiepert, Larry White, Thomas Baia, Jeff Baker

6. Resolution 2016-126

Transfers

Authorization to make the following transfer ;

Year-End Transfers

01-9901.0009	Transfer to Other Funds	5,000.00	
01-0889.0000	Reserve Misc - Park		(5,000.00)
02-7310.0001	Youth Programs - Personal	1,425.00	
02-7310.0004	Youth Programs - Contractual	3,800.00	
02-0887.0000	Reserve - Recreation		(5,225.00)
02-8160.0004	Modern - Contractual	6,000.00	
02-0878.0000	Reserve		(6,000.00)
04-9901.0009	Transfer to Highway Reserve	175,000.00	
04-0878.0000	Highway Reserve		(175,000.00)
06-0200.0000	Cash	37,500.00	
06-0231.0000	Reserve		(37,500.00)

INTERFUND TRANSFERS

02-9901.0009	Transfer to Other Funds	100,000	
02-0200.0000	Cash		(100,000)
04-1000.2801	Inter Fund Revenue		(100,000)
04-0200.0000	Cash	100,000	

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry White, Deputy Supervisor
SECONDER:	Jeff Baker, Councilman
AYES:	Mert Wiepert, Larry White, Thomas Baia, Jeff Baker

7. Report 2016-251**Town Board Comments**

Supervisor Wiepert: Talked to Hwy. Supt. Hillman this morning, he said that the water tank on Balmer Road is leaking again. We've had it repaired twice in the last year or so at a cost of \$14,000 - \$15,000 each time. Hwy. Supt. Hillman wants to know if he can eliminate the tank, mothball it for now? He wants to know what the town board wants to do, repair it or mothball it. I don't know if you can do that.

Right after the first of the year we have to do that water study we have to work on that and see what we are going to do with the new tank. We have the model from CRA, that's our first project for the New Year.

We have had some retirees and resignations in the past year. Sue Dietz is resigned as Historian, Andy Sharpe has resigned from the Recreation Commission, Norm has decided to retire and Rosanne Moje passed away. Joe Fleckenstein has decided to resign from the town board, he submitted a letter of resignation on December 13th, so there are some positions that need to be filled.

Councilman Baia: What are we going to do about Fleckenstein?

Supervisor Wiepert: It was sent back to the Republican Committee. They are supposed to be coming up with a recommendation. We have heard nothing yet.

Water Tank:

Hwy. Supt. Hillman: I made some inquiries to David Branch, Niagara County Water District and Dave Britton from GHD. Dave Branch said it isn't just a question of closing the valves off and shutting it down. There are some ramifications health department wise. Both water tanks act as a shock absorber to the system and a quick change in directions sends a shock wave all thru the system and that's a place for it to vent off before it does damage elsewhere.

Dave Branch wants to come out tomorrow to see exactly what it might entail to do the repair. Then they want to feel out what the health department has to say. Let's see what is there first and see if a repair is in order as a stop gap or actually mothball the tank would be a better thing to do.

Town Website:

_Town Clerk DuBell: Talked about the Virtual Town website and asked if any of the board members looked at the site. Councilman White questioned things that he didn't see on the website; I informed him that each website is custom designed to the needs of the user. Bookkeeper Siegrist spoke about the 24/7 customer support that is provided and that they will come in and train people how to use the site.

In a letter they stated that they would be happy to conduct an online presentation of their capabilities, especially the Content Management System, so you can see how easy it is to update their website.

Supervisor Wiepert: Can we do this without going out for bids? I think it is a specialty item and we won't need to go out for bids.

Clerk DuBell will check to see if we need to go out for bids.

Dog Control:

Supervisor Wiepert: The town clerk has been working with Lewiston Town Clerk to come up with the dog control. The Village Vet sent a letter saying that their contract was terminated as of December 31. Lewiston Dog Control Officer Dave Sheriff and Town Clerk Garfinkel have been trying to work things out with them. They will advise us as soon as they have an answer.

The End of the Year meeting was adjourned at 3:22 PM. Motion was made by Councilman White and seconded by Councilman Baker. Motion carried.

RESULT:	REPORT ISSUED
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