



Town of Porter

Work Session

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174
TownofPorter.Net

Barb DuBell
716-745-3730

Wednesday, May 24, 2017

8:00 AM

Town Hall Auditorium

I. Call to Order

8:00 AM Meeting called to order on May 24, 2017 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Jeff Baker	Town of Porter	Deputy Supervisor	Present	
Thomas Baia	Town of Porter	Councilman	Present	
Larry White	Town of Porter	Councilman	Absent	
J. Duffy Johnston	Town of Porter	Councilman	Present	
Barb DuBell	Town of Porter	Town Clerk	Absent	
Kara Hibbard	Town of Porter	Deputy Town Clerk	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Lisa Hastings	Town of Porter	Court Clerk	Present	
Roy Rogers	Town of Porter	Code Enforcement Officer	Present	

II. Reports/Resolutions

III. Reports

1. Resolution 2017-54

Full Time Building Inspector Position

Resolution to make the Building Inspector/Code Enforcement Officer a full time position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Deputy Supervisor
SECONDER:	J. Duffy Johnston, Councilman
AYES:	Mert Wiepert, Jeff Baker, Thomas Baia, J. Duffy Johnston
ABSENT:	Larry White

2. Report 2017-129

Building Inspector Position

Town of Porter has received 1 application for the Building Inspector position from Peter Jeffery.

John Stevens, Village Building Inspector, was not interested in the position.

The board has decided that the building Inspector position will be a full time position and not 2 part time positions. This will be a provisional appointment and the person that is hired will have to take the Civil Service exam in September of 2017.

RESULT:	REPORT ISSUED
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3. Report 2017-130

Assessor Employee

Assessor, Susan Driscoll, would like her assistant, Annie Given, to move over to be the clerk for the Building Inspector and help with the clerical work. Susan wants the Town to hire an assistant for her that could take over some of her responsibilities and train for her position in the future.

Questions were asked if the new position was already on our civil service roster, if it was budgeted for, and if not, where would the money come from?

Councilman Baker agreed to table this until these questions could be answered and the board is given more information.

RESULT:	REPORT ISSUED
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4. Report 2017-131

Mike McCabe - Soil Removal

Roy Rogers received a letter from Mike McCabe requesting permission to remove the soil from his farm pond at 2384 Lake Road. Maximum truck loads would be 65 a day, Mon - Fri 7:00 am - 5:00 pm and 20 trucks per day on Saturday 7:00 am - Noon (if necessary).

He has about 600 estimated loads (it's being surveyed for an exact estimate) to get rid of and it should take about 2 weeks.

Councilman Johnston "somebody needs to be there scraping off the road".

RESULT:	REPORT ISSUED
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5. Report 2017-132

Micro Fund for Bookkeeper

Bookkeeper, Mary Siegrist, would like permission from the board to purchase software for a cash management system for accounting. The cost of this software is \$2,340.00 and maybe some additional costs for training and maintenance.

RESULT:	REPORT ISSUED
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6. Resolution 2017-56

Shut Down Water Tank

The Water Tank on Balmer Road has 4 leaks and Councilman Baker advised Superintendent Hillman to shut it down because of its deteriorating condition.

Resolution made by Councilman Johnston to shut down the Balmer Road water tank. Seconded by Councilman Baia. Motion carried.

Motion to adjourn the meeting was made at 8:45 am by Councilman Baker and seconded by Councilman Johnston. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	J. Duffy Johnston, Councilman
SECONDER:	Thomas Baia, Councilman
AYES:	Mert Wiepert, Jeff Baker, Thomas Baia, J. Duffy Johnston
ABSENT:	Larry White
